

**NORTH COUNTRY COMMUNITY MENTAL HEALTH
ADMINISTRATIVE MANUAL**

CHAPTER: Five – Member Rights
SECTION: Two - Resident
PROCEDURE NAME: RESIDENT COMMUNICATION AND VISITATION PROCEDURE
EFFECTIVE DATE: May 1, 2025

PURPOSE

To protect the rights of recipients of North Country CMH services when in residential settings.

APPLICATION

All North Country CMH direct service programs and contracted direct service providers.

PROCEDURE


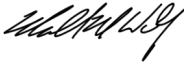
1. If there are no house rules, immediate family, guardians, and friends of residents are permitted to visit a resident at any reasonable hour without prior notice provided such visitation does not infringe on the privacy of other residents. A visitation time is considered reasonable if the encounter does not seriously tax the effective functioning of the facility consistent with HCBS Rules and Guidelines.
2. In order to limit an individual from visiting or communicating with a resident the following must occur:
 - A. Written documentation in the resident's plan of service that the visitor would have a detrimental effect physically and/or mentally on the resident.
 - B. The statement must include that the limitation is the minimum restriction essential to preserving the resident's welfare.
 - C. It must have an expiration date or date of review.
3. Visitation with friends and family away from the residential setting are encouraged. Leaves for more than 24 hours shall be approved by the support's coordinator and resident or guardian. Residential staff will note and enter into the resident's record his/her condition upon leaving the setting and upon return.
4. Instances of opening or destruction of mail by staff shall be documented, with justification, in the resident's record.
5. Recipients shall be promptly informed of any limitations on communications. Upon request a recipient shall be informed of the purpose of any limitation, the persons or entities involved, and any additional information deemed appropriate.

REFERENCE: Michigan Mental Health Code 330.1715, 330.1726

REVIEWED: 03/24/08; 05/30/10; 07/01/13; 07/02/2015

REVISED: 09/17/07; February 14, 2025

APPROVED BY SIGNATURE:

 _____ Chief Executive Officer	05/05/2025 _____ Date
 _____ Director of Recipient Rights	05/07/2025 _____ Date