

#### **QUARTERLY PROVIDER MEETING AGENDA**

Tuesday, August 5, 2025 In-Person at the University Center, Gaylord

10:00am Introductions Katie Lorence, Contract Manager

**Welcome** Brian Babbitt, Chief Executive Officer

Provider Award & Announcements

Kim Rappleyea, Chief Operating Officer

**Employee Wellness** Jennifer Nolan, HR Manager

Sue Petee, Quality and Utilization Specialist

Reimbursement Updates Dominique Cook, Reimbursement Supervisor

Training App Updates Amanda Cordova, Training Specialist
Training Schedule Updates
Overview of MANDT

**Recipient Rights** Michael Wolf, Director of Recipient Rights

**Annual Training Updates** 

**Provider Orientation** Angie Balberde, Provider Network Manager

11:45am **Open Discussion** 

#### THANK YOU FOR PARTICIPATING!

OUR NEXT QUARTERLY PROVIDER MEETING IS SCHEDULED FOR

## TUESDAY, NOVEMBER 4, 2025 Virtual on TEAMS

- Please add providerrelations@norcocmh.org and constantcontact.com to email server contact lists.
- Provider Meeting information can be found here: <a href="http://www.norcocmh.org/provider-meetings/">http://www.norcocmh.org/provider-meetings/</a>
- Please contact our Contract Manager, Katie Lorence, at klorence@norcocmh.org or call 231-439-1297 to suggest topics for future meetings.



#### QUARTERLY PROVIDER MEETING MINUTES

Tuesday, August 5, 2025 In Person Meeting – Gaylord University Center

The meeting was opened at 10:00 AM

Attending: Mitch Haven, Becky Phillips, Amanda Cordova, Stefanie Miller, Joe Balberde, Ann Friend, Barb Woodhams, Lacy Abernathy, Chanda Harwood, Amy Carter, Jake Smith, Bob Latka, Vicky Otto, Alyssa Geiger, Angie Balberde, Deborah Daly, Tracy Trasky, Pam K. Wespiser, David Hornibrook, Sue Knaggs, Sarah Weston, Halie Osborne-Orourke, Chloe Godberry, Katy Venchenko, Deb Halleck, Alan Dyer, Sherry Kidel, Carrie Borowiak, Carrie Borowiak,, Paige Jones, Frances Bigelow, Delissa Payne, Jenn Kucharek, Jory Harland, Cindy Seger, Andrea Rose, Liz Shirely, Chris VanWagoner, Kim Rappleyea, Jennifer Nolan, Suzan Petee, and Brian Babbitt

Introductions: Katie Lorence, Contract Manager

Welcome: Brian Babbitt, NCCMH CEO

Brian provided an environmental scan, noting the upcoming elimination of the insurance provider tax, expected by October 2025, with significant revenue impacts to the state. He shared updates on state budget uncertainties and the release of the PIHP procurement RFP, with further analysis to come. Despite challenges, NCCMH and partners served 3,929 individuals in FY24, conducted 2,115 crisis screens, and employed nearly 850 staff, with 64% of the budget dedicated to provider contracts.

Provider Award & Announcements: Kim Rappleyea, COO

Kim Rappleyea announced that the Kresnak Home from Listening Ear was selected as the recipient of this year's Community Partner Award. The nomination for Kresnak Home was read aloud to the group.

"As reflected in our industry across the board and particularly in the North Country region staffing shortages have been significant. The Kresnak Home has been negatively impacted by these trends, however, this home under the leadership of Sherry Kidd RM and Kelly Happel, HM has not only survived but thrived. The Kresnak Home staff, with help from other Listening Ear homes (North Birch and North Limits), have put in long hours to ensure staff ratios remain appropriate. Residents in the home continue to have their needs met with high quality supportive services. In addition, the staff remain dedicated to the mission of ensuring Residents are connected too and participate in their community in meaningful and ongoing ways. During the month of April alone Residents of the Kresnak home participated in 79

231-547-5885

CHEBOYGAN COUNTY

231-258-5133

community outings ranging from shopping, haircuts, picnics in the park, coffee shops, movies and many more. Residents are given the opportunity to build positive, long lasting and meaningful relationships while providing their community an experience of what inclusion looks like. The Kresnak Home and its staff truly represent the best of us as an agency and the industry as a whole. The dedication to the mission of serving individuals disabilities and mental illness, even when there in challenges in doing so, is a testament to the outstanding work being done in this home."

The award was formally presented at the NCCMH Staff Recognition Event held on June 13, 2025.

Employee Wellness: Jennifer Nolan, HR Manager and Sue Petee, Quality and Utilization Specialist

Jennifer and Sue shared a PowerPoint on the Bell Seal Award through Mental Health America and the 4 evaluation areas that this award is based on. This is a national certification from Mental Health America (MHA) that recognizes employers for their commitment to fostering mentally healthy workplaces. NCCMH has received this award for the last 3 years: 2023 the Bell Seal Platnum Award, 2024 Bell Seal Gold Award, and in 2025 Bell Seal Platnum Award.

NCCMH Wellness Committee Mission and Vision was shared, as well as some of the initiatives provided to our staff.

Reimbursement Updates: Ann Friend, CFO

Ann presented a PowerPoint, in the absence of Dominique Cook, Reimbursement Supervisor, on the Electronic Visit Verification (EVV) Overview and Claims Processing Updates. EVV is used to verify in-home service visits, capturing clock-in/out times to ensure compliance and reduce claim denials. Currently EVV is required for in-home services only for H2015, Community Living Supports CLS; and T1005 - Respite Services. Time Studies must be completed within 30 days of placement and annually thereafter. A new denial process was reviewed. Best practices are to upload complete documentation with each submission; verify authorizations, dates, times and backup materials. Contact information was provided for Domingue Cook, Cheryl Melke and Cheryl Hoover.

**Training Updates:** Amanda Cordova, Training Specialist

Amanda provided updates related to provider and staff training processes, scheduling, and system improvements. Key topics included: Required Trainings and Schedules, System Reminders, Active Staff and Deactivation Tracking, and App Updates.

231-547-5885

CHEBOYGAN COUNTY



#### Recipient Rights Michael Wolf, Director of Recipient Rights

Michael provided an update on the 2025 NCCMH Recipient Rights annual refresher training. The refresher will be a self-directed 32-slide PowerPoint that can be completed individually or in groups, with documentation required for compliance. Quarterly brochures containing articles on contact protocols, safety, and trending rights issues will continue to be distributed, with staff required to review and attest to completion. This refresher does not replace the initial recipient rights training, which must still be completed within 30 days of hire.

Provider Orientation: Angie Balberde, Provider Network Manager

Angie shared a Provider Orientation PowerPoint, which included a timeline of North Country CMH's history and an overview of the services offered. The presentation also highlighted the agency's Mission, Vision, and Values, and provided a brief overview of available provider resources.

Open Discussion: No added discussions.

**Closing:** Katie shared contact information for NCCMH and the date for the next meeting. Everyone was invited to stay for lunch that was provided and networking.

Meeting ended at 11:30 A.M.

231-547-5885



## QUARTERLY PROVIDER NETWORK MEETING



#### **AGENDA**

**10:00 am** Meeting Begins

**Introductions** Katie Lorence, Contract Manager

**Welcome** Brian Babbitt, CEO

Community Partner Award Kim Rappleyea, COO

**Employee Wellness** Jennifer Nolan, HR Manager

Sue Petee, Quality and Utilization Specialist

**Reimbursement Updates** Dominique Cook, Reimbursement Supervisor

**Training App Updates** Amanda Cordova, Training Specialist **Training Schedule Updates** 

**Overview of MANDT** 

**Recipient Rights** Michael Wolf, Director of Recipient Rights **Annual Training Updates** 

**Provider Orientation** Angie Balberde, Provider Network Manager

11:45 am Open Discussion







## NORTH COUNTRY COMMUNITY MENTAL HEALTH

Access to Services: 1-877-470-7130

24-Hour Crisis Help Line: **1-877-470-4668** 

Customer Services: **1-877-470-3195** 

Office of Recipient Rights: 1-800-281-0481

Where our **clients** and **community** are the mission.

HOPE RECOVERY RESILIENCE WELLNESS



## THANK YOU

Next Meeting Tuesday, November 4<sup>th</sup> Virtual on Teams

Contract Manager
Katie Lorence – klorence@norcocmh.org

Provider Network Manager

Angie Balberde – abalberde@norcocmh.org

# The Bell Seal Award

Mental Health America

Presented by

Jennifer Nolan and Suzan Petee Eubank

North Country Community Mental Health Wellness Committee Representatives

July 2025



## What is the Bell Seal

 The Bell Seal for Workplace Mental Health is a National certification program offered by Mental Health America that recognizes employers committed to creating mentally healthy workplaces.



# What Is the Purpose of the Bell Seal

 This program evaluates employer practices and encourages organizations to prioritize employee wellbeing, reduce stigma, and foster a culture of openness and support.

# What Does the Bell Seal Process Look At

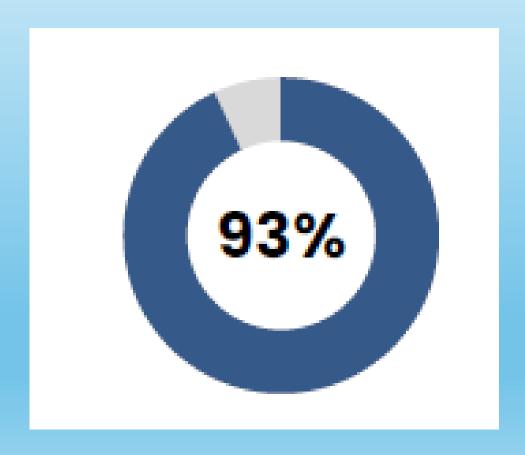
- The Bell Seal Certification evaluates in 4 areas
  - Workplace Culture
  - Benefits
  - Compliance
  - Wellness

The goal of the evaluation process is to gain a clear understanding of the entire employee experience and award recognition accordingly.

## How Did North Country Do in 2025

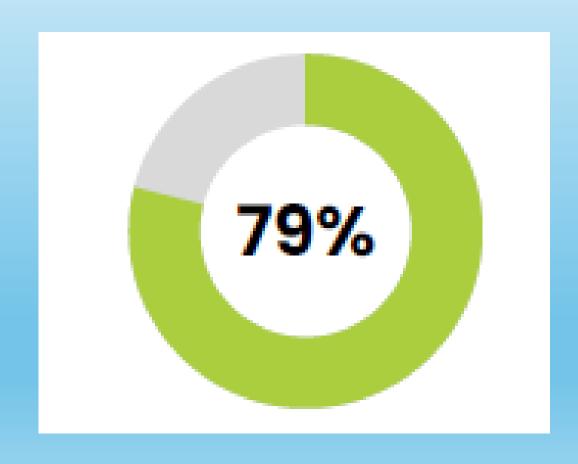
- Only 2 in 5 employers meet the Bell Seal standards. Recognition at any level—Bronze, Silver, Gold, or Platinum—means your organization prioritizes its employees' mental health and well-being and aligns your policies, practices, and benefits with topline industry best practices accordingly.
  - North Country Community Mental Health Authority is certified for Mental Health America's (MHA) 2025 Bell Seal for Workplace Mental Health at Platinum, the highest level available.

## **Workplace Culture**



 Evaluates how an applicant strategically addresses employees' well-being, fosters supportive people managers, enforces fair personnel procedures, and promotes professional development.

## **Benefits that Support Mental Health**



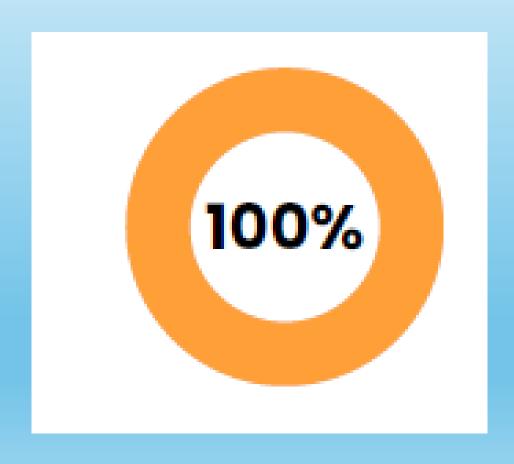
 Identifies which mental health benefits, like health insurance, an employee assistance program (EAP), and paid leave, that an applicant offers and how they support employees in accessing it.

## Caring Beyond Compliance

95%

Assesses how an applicant creates a psychologically safe and inclusive work environment where prevention is the focus and employees are encouraged to ask for support when struggling with mental health issues.

## Holistic Wellness at Work



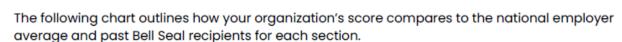
Measures how an applicant empowers its
workplace mental health champions, promotes
awareness, facilitates peer connection, and offers
resources to assist with a healthy work-life
balance.

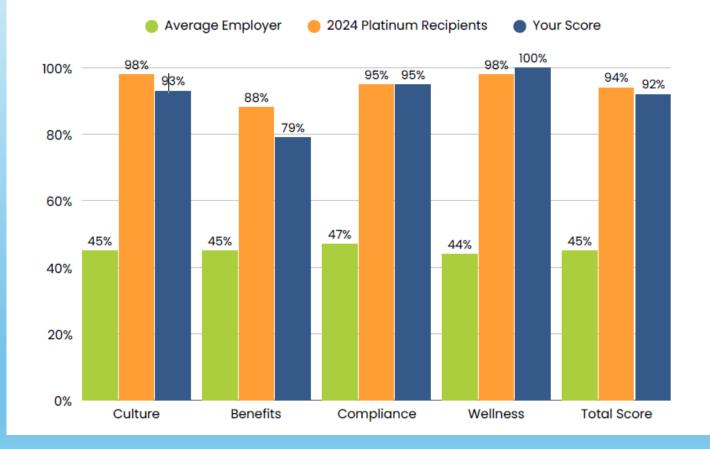


## Combined Scoring for North Country

## How Do we Compare....

#### **HOW DOES YOUR SCORE COMPARE?**







## **Additional Information**

- The Bell Seal Award requires a yearly application and acceptance.
- North Country Community Mental Has applied for and received the Bell Seal for 3 years
  - 2023-Platinum Award
  - 2024-Gold Award
  - 2025-Platinum Award
- Mental Health America holds an Annual Conference and Employees within our Organization can receive 10% off the in-person cost.
- Mental Health America offers Bell Seal Recipients access to their Workplace Wellness Resource Center and a Quarterly Workplace Wellness newsletter.

## NCCMH Wellness Committee: Our Mission and Vision

• Mission: We believe our employees represent our most important resource. Our mission is to foster a worksite culture that supports fellow colleagues' desires to make lifestyle choices that improve overall wellbeing.

• Vision: Our staff's wellness is the foundation of our organization's wellbeing.

## Some of the supports we provide:

- Employee Spotlight
- Monthly Wellness Board
- Weekly Wellness Tips
- Quarterly Challenges: Bingo, Water Challenge, AIR1000/Move it 1000, Try a new Recipe/Submit your recipe, Food tracker, Go Slow, Go Green, Step Challenge, Tell us what you participated in during May is Mental Health Month, Mentoring and Mindfulness, Make Time for Yourself
- Visual Treat-Wellness Newsletter
- Wellness Treats
- Lunch and Learns
- EAP Program-Employee Assistance Program



### **EVV Overview & Claims Processing Updates**

Presented by: North Country Community Mental Health Contact: Dominique Cook – dcook@norcocmh.org | 231-439-1233



## What is EVV?

**Electronic Visit Verification (EVV)** 

EVV is a system used to verify that in-home service visits occur as scheduled.

It captures clock-in and clock-out times for services delivered in the client's home.

Helps reduce claim denials and ensures compliance with billing requirements.



## **EVV-Required Codes**

**Current EVV-Required Procedure Codes:** 

H2015 – Community Living Supports (CLS)

T1005 - Respite Services

▲ EVV is only required for inhome services.



## EVV Compliance Requirements

#### To ensure compliance:

Clock-in/out times must match EVV system records.

Helps avoid overlapping claims and reduces risk of denials.

Future state: Billing will transition to a fully EVV-driven payer portal.



## **EVV Exceptions**

The following situations are currently excluded from EVV requirements:

**Community-Based CLS Services:** EVV is not required when Community Living Supports (CLS) services are provided in the community rather than the client's home.

**Licensed Congregate Living Settings**: EVV is not required for licensed Adult Foster Care (AFC) homes serving three or more clients.

Live-In Caregiver Arrangement: EVV is not required when the caregiver:

Resides in the same home as the beneficiary, and

The home is the caregiver's **permanent and primary residence**.

**Dual Service Exclusion (Home Help + CLS):** Beneficiaries receiving both Home Help and Behavioral Health (CLS) services from the same caregiver during the same visit are currently excluded from EVV.

1 These exceptions are subject to change based on state or federal policy updates.



#### Live-In Caregiver Exemption

In-home providers **may be exempt** from EVV if:

A Live-In Caregiver Attestation is submitted

**Proof of address** is also provided

Please submit both documents to validate exemption status.



## Time Studies – Why They Matter

Time studies help determine the allocation of a client's per diem rate:

T1020 - Personal Care

**H2016** – CLS in licensed residential settings

#### **Required for:**

All new placements (within 30 days)

Annually for each client



## Claims Processing Update

#### New Individual Claim Denial Process (Effective Immediately):

Individual claims with issues (e.g., exhausted auths, duplicates, missing docs) will be denied individually, not the full batch.

Denial reasons will be included in the claim's comment section.

Valid claims will continue to process for payment.



### **Resubmission Guidelines**

Denied claims can be resubmitted once corrected.

Timely resubmission must occur within 10 days of the original claim denial. If you have any questions or concerns, please contact your reimbursement specialist for assistance.

#### Reminder:

If a batch contains widespread issues (e.g., missing documentation across multiple claims), the entire batch will be returned with a general note:

"No supporting documentation present."



## **Best Practices to Avoid Delays**

Ensure all documentation is uploaded at the time of claim submission.

Double-check entries for:

Correct authorization

Accurate dates/times

Complete backup documentation

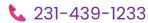


## **Need Assistance?**

We're here to help and ensure everything runs smoothly!

#### **General Inquiries:**

Dominique Cook



dcook@norcocmh.org

#### **Claim-Specific Contacts:**

#### Cheryl Melke

Handles: Adult Foster Care/Children Foster Care, Supported Independent Living Program (SIP Homes), Hospital, Specialized Recover Services, and Grand Traverse Industries claims.

231-439-1231

cmelke@norcocmh.org

#### **Cheryl Hoover**

Handles: Day Programs – Bergmann, Crossroads, STRAITS, Northern Family Intervention Services, Respite, Respite Camps, Autism, and Self-Determination claims.

**439-1270** 

choover@norcocmh.org





## THANK YOU



## Training Updates 2025



#### **OVERVIEW**

- 1. Training Updates
  - Recipient Rights/Refresher
  - Gentle Teaching
  - Mandt
- 2. Kudos!
- 3. Friendly Reminders
  - Correct Input (Spelling/dates)
  - No confirmation? Check these places
  - Courtesy email reminders
- 4. App Updates, Upcoming
  - Active Staff/Deactivation
  - Expiration Dates, Emails to Providers



# Recipient Rights

• In person, 1<sup>st</sup> & 3<sup>rd</sup> Tuesday of each month

Improvingmipractices.org

• Complete within 30 days of hire; send *all* external training certificates via-email



## Recipient Rights Annual Refresher

Training Hub Link- Download

Training Page Support Document

Once yearly



# Gentle Teaching and De-Escalation

Moving to quarterly

• 9Am-4PM

Register on Training Hub



### Mandt

 Interchangeable with Gentle Teaching and De-Escalation

Teaches De-Escalation techniques

Can still take both if desired



# What is Mandt Training?

The Mandt System® – Overview for Staff Training

#### **Purpose:**

To create a **safe**, **supportive**, **and respectful environment** by equipping staff with tools to build healthy relationships and manage challenging behaviors

#### **Key Takeaway**

"We believe in treating people with dignity and respect even in moments of crisis," and the ultimate goal of Mandt is for people to say, "In this place, and with these people- I feel safe."

### Core Principles:

#### I. Relationships First

- 1. Build trust and open communication
- 2. Foster dignity and respect in every interaction

#### 2. Prevention Over Intervention

- 1. Recognize early signs of distress
- 2. Use proactive strategies to reduce escalation

#### 3. De-escalation Skills

- 1. Respond calmly and respectfully
- 2. Prioritize verbal and non-physical techniques

#### 4. Crisis Management (Only When Necessary)

- 1. Physical interventions are a **last resort**
- 2. Always prioritize safety and dignity



•Kudos!

# Active Staff&Deactivation

Expirationn dates,emails



### Kudos!

• 600+ active staff registered

• 117 deactivated

• 25+ hours/week → Around 2!



# Friendly Reminders

- Correct spelling/dates matter
- ➤ If a mistake (email, birthday, etc.) is made- a quick email will do!
- Training Confirmations sent after successful registration; courtesy email reminder (with Gaylord map) sent day before training at 12PM.

# **App Updates**

- Active Staff, De-activations.
  - ➤ Biannual email sent with current list of active staff. Next email 10/1. Deactivation link provided in email
- ➤ If a mistake (email, birthday, etc.) is made- a quick email will do!
- Training Confirmations sent after successful registration; courtesy email reminder (with Gaylord man) cont day before training at 12PM

# Coming Soon

- Emails will be generated on staff hire dates/last training date
  - ➤ <u>Hire date</u>: 10 days before reaching 30 days of employment, if the system sees your new staff is not registered for class and has not taken any required trainings, email will be sent to remind you to register OR send proof of training taken elsewhere.
  - Last Training Date Expiration: Reminders will be sent on a cycle in accordance with training deadlines.
    - 90/30 day emails stating to register/send proof of training
    - Overdue training: Wasn't taken OR wasn't submitted
- External Training Document Upload.... Coming Soon!



# THANK YOU



# NORTH COUNTRY COMMUNITY MENTAL HEALTH

NCCMH Quarterly Provider Meeting

RECIPIENT RIGHTS ANNUAL TRAINING UPDATE – AUGUST 2025

MICHAEL WOLF, DIRECTOR





# NCCMH Quarterly Provider Meeting

Current Practice for NCCMH Annual Training (Refresher)

- NCCMH Quarterly Brochures
  - Typically, three articles to include general contacting, safety, and trending issues in recipient rights
  - Published and distributed to all contracted providers four times a year.
- Expectation
  - All staff are to review/read articles and attest to this being completed.
  - Providers to retain these as records for compliance purposes

#### What is a Right?

#### Rights are...

- Something each person is entitled to have, to do, or receive from others (within the limits prescribed by law)
- . Entitlements that cannot be taken away
- o. Oddininteed by te
- Constitutional
- 5. Belong to every person





#### What are "Recipient Rights?"

#### Michigan Mental Health Code

• Entitles people who receive services in Michigan to additional rights

\*Remember: The people we serve have the <u>same</u> rights as you and me!





# NCCMH Quarterly Provider Meeting

Recipient Rights **ANNUAL** training in 2025 (Refresher)

- Self Directed Power Point Presentation
  - Thirty-two slides
  - Can be done individually or as a group
    - Encourage providers to use during staff trainings/meetings
  - Document participation/ completion
    - Form to be provided



# NCCMH does not offer Blood Borne Pathogens Infection Control & Standard Practices, Environmental Enragencies, Person Centered Planning, HRPAA, Corporate Congiliance, Trauma Informed Cure or EP and Cultural Competence, all which are required trainings. You can find those trainings linked below on Improving graph practices. Please note: NCCMH will have an option available to you as a provider to upload these trainings directly to your staff transcript in Spring 2025. More to come! Corporate Compliance | Improving MF Practices Corporate Compliance | Improving MF Practices Infection Control & Standard Practices Infection Control & Standard Precautions | Improving MF Practices Limited English Predictory | Improving MF Practices Cultural Competence | Improving MF Practices HIPPAA Essentials | Improving MF Practices Person-Centered Planning Process with Children, Adults, & Families | Improving MF Practices Creating Cultures of Trauma-Informed Cure | Improving MF Practices





# NCCMH Quarterly Provider Meeting

#### Access

<u>Provider Training - North Country Community</u> Mental Health

https://www.norcocmh.org/provider-training/

**Required Trainings** 

NCCMH Annual ORR Refresher for Staff with Training Signature Page

(Coming this month)

# NCCMH Quarterly Provider Meeting

- This training is a REFRESHER and not a substitute for the required initial education for Recipient Rights.
  - Initial training must still be completed within 30 days of hire
    - In-Person
    - MDHHS Improving MI Practices if unable to attend
- Complete Attached Training Form
  - Submit per instructions
  - Retain printed copy and provide at time of Site-Review

#### NCCMH Office of Recipient Rights 2025 Refresher

Printed Legal Name	Signature of Legal	Date Trained	Signature of Trainer
	Name		

Disclaimer: By completing this training refresher you acknowledge this is not a substitute for initial or required ORR Training that is required per the ORR for staff needed for a CAP. This may NOT be used for initial training within 30 days of hire.

Prior to starting this ORR REFRESHER

- This is NOT a substitute for any in-person training required per the ORR.
- This is NOT a substitute for initial ORR training required within 30 days of hire.
- You MUST complete the training page attached to this and return to acordova@norcocmh.org upon completion. All sections MUST be filled in.





#### NCCMH Quarterly Provider Meeting

### QUESTIONS / COMMENTS / DISCUSSION

THANK YOU!!!

Michael Wolf, Director NCCMH Office of Recipient Rights mwolf@norcocmh.org (231) 439-1268





### HISTORY OF NORTH COUNTRY CMH

**March 1972** 

**March 1972** 

December 1972

February 1982

A community-based mental health services board is formed, encompassing Charlevoix, Cheboygan, Emmet, and Otsego counties, known as Northern Michigan Community Mental Health. (NMCMH)

Another is formed covering Antrim and Kalkaska Counties, known as Antrim-Kalkaska Community Mental Health.
(AKCMH)

First \$10,000 grant is received from the State of Michigan.

Alexis Kaczynski becomes Associate Director of NMCMH.



### HISTORY OF NORTH COUNTRY CMH

September 1990

**April 1993** 

December 1999

September 2002

Alexis Kaczynski steps into the role of NMCMH Director.

NMCMH recognized by the Alliance for the Mentally III of Michigan for outstanding service in the areas of interagency collaboration and management structure. NMCMH achieved accreditation from the Joint Commission on Accreditation of Healthcare Organizations. Now accredited as both a manager and provider of services.

Antrim-Kalkaska CMH agency merges with NMCMH.



### HISTORY OF NORTH COUNTRY CMH

**April 2003** 

**May 2017** 

**July 2022** 

**Present Day** 

NMCMH becomes North Country Community Mental Health. (NCCMH) Christine Gebhard becomes CEO after longtime Director, Alexis Kaczynski retires. Brian Babbitt becomes CEO after previous CEO, Christine Gebhard retires. NCCMH continues to operate under provisions of the Michigan Mental Health Code for the purpose of providing mental health services to residents of all six counties.



#### **About Us**

# **NORTH COUNTRY CMH**

#### **NCCMH Services**

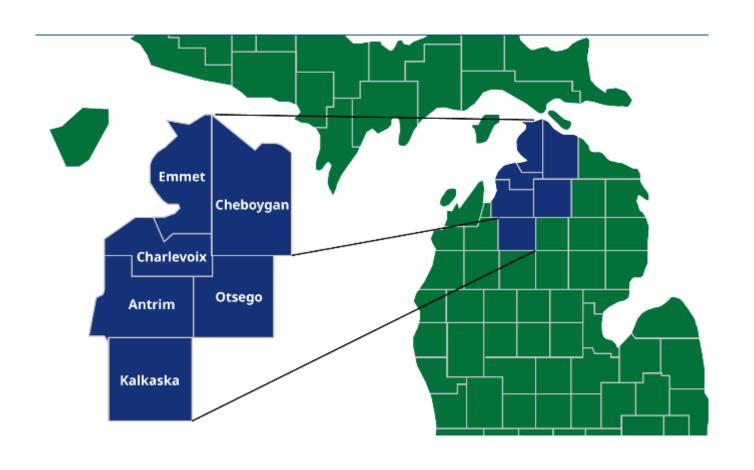
- Adults with serious mental illness
- 2. Persons with intellectual and developmental disabilities
- 3. Children with serious emotional disturbance
- Persons with co-occurring substance use disorders
- 5. Community members with 24/7 mental health crisis intervention

### **Counties Served:**

- 1. Antrim
- 2. Charlevoix
- 3. Cheboygan
- 4. Emmet
- 5. Kalkaska
- 6. Otsego



# North Country CMH Service Area



## MISSION, VISION, VALUES







#### **MISSION**

Provide collaborative behavioral health services that inspire hope and promote recovery, resilience, and wellness to eligible residents.

#### **VISION**

High-quality integrated health care leading to a fulfilled life for all community members.

#### **VALUES**

- Client Centered
- Respect
- ▼ Integrity
- Excellence in Practice

# CLIENT CENTERED

Care is delivered by respecting individual preferences. Every decision will consider the value it adds to the people we serve.



## RESPECT

We treat everyone-the people we serve, providers, fellow staff members and community partners-with the highest level of respect.



# INTEGRITY

We will consistently do the right thing by maintaining an ethical culture and unified workforce.



# EXCELLENCE IN PRACTICE

Excellence will be apparent in all that we do. We will provide the highest level of service to promote recovery and quality of life through evidence-based and innovative practices. We strive to produce outcomes that exceed expectations.



### **EXECUTIVE TEAM**



Brian Babbitt - Chief Executive Officer



Kim Rappleyea – Chief Operating Officer



Amy Christie - Chief Clinical Officer



Joseph Balberde - Chief Information Officer



Ann Friend - Chief Financial Officer

### KATIE LORENCE

### **Contract Manager**

Phone: 231-439-1297

### klorence@norcocmh.org

- Credentialing
- Contracts
- Contract Renewals
- Contract Addendums
- Single Case Agreements





### ANGIE BALBERDE

### **Provider Network Manager**

Phone: 231-439-1225

### abalberde@norcocmh.org

- Provider Support
- Site Review Audits
- Program Budget Development and Review
- Provider Rate Development and Review





### **AMANDA CORDOVA**

### **Training Specialist**

Phone: 231-439-1288

### acordova@norcocmh.org

- Training Requirements
- NCCMH Trainings
- Staff Transcript
- Links Are On our Website www.norcocmh.org





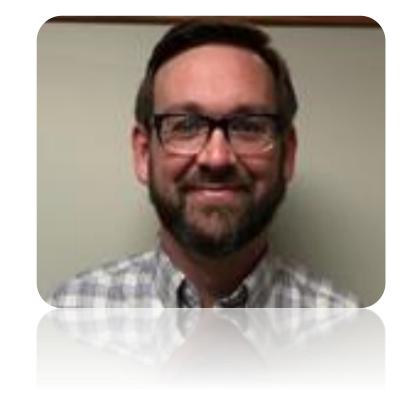
### **DAVID HORNIBROOK**

# Community Services Coordinator

Phone: 231-439-1241

### dornibrook@norcocmh.org

- Service Provision
- Supported Employment
- Skill Building
- Out of Home Non-Vocational
- Community Living Supports





## **DOMINIQUE COOK**

### **Reimbursement Supervisor**

Phone: 231-439-1233

### dcook@norcocmh.org

- NorthStar Access
- NorthStar Authentication Support





### CHERYL MELKE

### **Reimbursement Specialist**

Phone: 231-439-1231

### cmelke@norcocmh.org

- Billing and Documentation
- Time Studies
- Specialized Residential Providers
- Community Living Supports Providers
- Hospitals





### CHERYL HOOVER

### **Reimbursement Specialist**

Phone: 231-439-1270

### choover@norcocmh.org

- Billing and Documentation
- Self Determination Providers
- Day Programs Providers
- Respite Providers
- Autism Providers





## MICHAEL WOLF

## **Director of Recipient Rights**

Phone: 231-439-1268

## mwolf@norcocmh.org

- ORR Site Review Audit
- HCBS Provisionals





## **BRANDY MARVIN**

## **Recipient Rights Specialist**

Phone: 231-439-1227

## bmarvin@norcocmh.org

ORR Site Review Audit





## LAURIE GRIFFEE

**Recipient Rights Specialist** 

Phone: 231-439-1271

Igriffee@norcocmh.org

ORR Site Review Audit



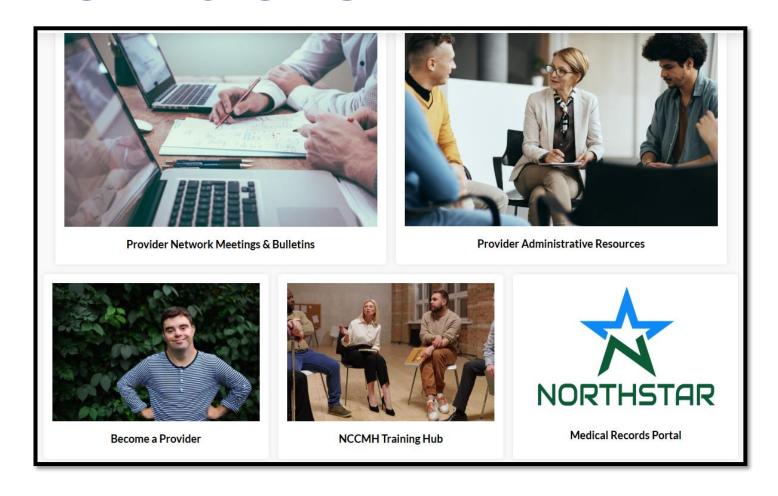


# www.norcocmh.org





# **For Providers**





# **Provider Network Meetings & Bulletins**

- ➤ Next Meeting Date
- ➤ Archive of Previous Meetings
- Quarterly Provider Bulletins



## **Provider Administrative Resources**

- ➤ Policies and Procedures
- ➤ Manual
- Provider Time Study
  Instructions and Templates
- Provider Forms



## **Become a Provider**

- > List of contracted services
- Contact Information for Contract Manager
- Contract Inquiry Form

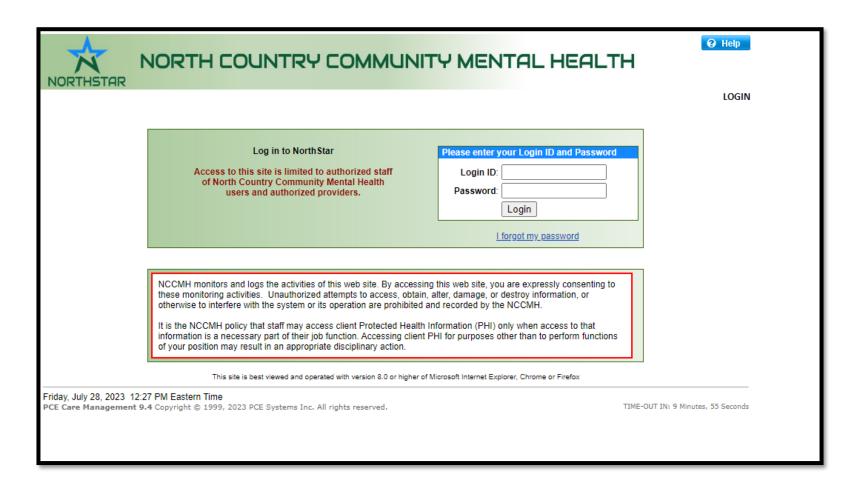


# **NCCMH Training Hub**

- Register for NCCMH Trainings
- ➤ Staff Deactivation Form
- ➤ Staff Transcript Request Form
- > Training Schedule
- > Training Requirements



## **NORTHSTAR Medical Records Portal**







# Angie Balberde abalberde@norcocmh.org 231.439.1225



# THANK YOU