

North Country Community Mental Health

Specialized Residential Checklist

Home:			
Documentation to Review	Check after Reviewed	Comments/Follow Up Needed	Follow Up Completed/Initials
Weight Log: Note any changes w/ weight			
Medication Log: Review log and note any significant trends (misses, refused doses etc)			
Current IPOS: Are there training forms for supervisor and staff. Is current IPOS present.			
Current Addendum: Are there training forms for supervisor and staff. Is there a current Addendum present if applicable.			
Current Care Plan: Is it current and is it signed off on by staff.			
Current Behavior Plan: Is current behavior plan in book and is training sheet attached.			
Program Documentation: Are data sheets of the goals and objectives present and is it being tracked or monitored by home staff (ie: initials of staff)			
Review Notes/Talk with Provider: Anything new or unusual (illness, injury, behaviors, med changes?)			
Appointments with Community Providers: any noteworthy appointments/recent or upcoming OR missed/cancelled			
Opportunity for Community Activities/Inclusion: Reviewed and any information to note			
Resident Care Agreement: (DHHS Form) Current and in chart (annual form)			
Review of chart notes for any notable information			
SC/SCA Signature:		Client Name:	
Date:		Client ID:	
2023/03/23 spec res home visit			