

NORTH COUNTRY



COMMUNITY

MENTAL HEALTH

**WELCOME TO
THE NCCMH
PROVIDER
NETWORK
MEETING**

TUESDAY, NOVEMBER 1, 2022

PROVIDER MEETING MATERIALS

- ▶ Meeting agenda and handouts are typically online prior to the meeting. For agenda a notes, go to:
- ▶ **www.norcocmh.org>Providers>Meetings and Publications>FY23**
- ▶ Meeting Minutes are uploaded to the website following the meeting.



ATTENTION FINANCIAL MANAGERS:

**FINAL INVOICES FOR FY22
PRODUCTS, SERVICES, OR
PREMIUM PAY ENCOUNTERED
ON OR BEFORE SEPTEMBER
30, 2022, ARE**

**DUE TO NCCMH FINANCE
NO LATER THAN FRIDAY,
NOVEMBER 4, 2022.**

**ATTN: HOME MANAGERS AND
CLS PROVIDERS (MULTI-CLIENT
HOMES ONLY)**

**TIME STUDIES FOR ALL CLIENTS ARE REQUESTED
TO BE COMPLETED NO LATER THAN SEPT 30
ANNUALLY.**

**NEED TRAINING ON TIME STUDIES? REQUEST A
TRAINING SESSION BY EMAILING:**

PROVIDERRELATIONS@NORCOCMH.ORG

REPORTING COMPLIANCE:

Provider contractual reporting requirements include:

- Time studies, when applicable
- Annual Audited or Unaudited financials for certain providers receiving > \$250,000 in reimbursements annually
- Completing a new Disclosure of Ownership within 35 days of when Board Members or Managing or Controlling Employee staff changes at a contracted provider entity.
- Updated Licenses (professional, AFC home, etc.) and Accreditations when received.
- Consumer Satisfaction Surveys
- TB testing or TB Testing policies
- Credentialing Renewal Applications as required, or Credentialing Policies (every two years).
- Certificates of Insurance
- NorthStar New User or NorthStar User Confirmation Monthly reports
- All clinical reporting as required.

FIND HELP FOR COMMON TOPICS ONLINE AT NORCOCMH.ORG/PROVIDERS

▶ **UNDER “PROVIDER MANUAL AND GENERAL INSTRUCTIONS”**

- **Contract Provider Manual.**
- **Provider Time Study instructions & forms.**
- **Provider Application and Contract Renewal Forms.**

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▶ **UNDER “CLAIMS”**

- **Links you directly to the login page of NorthStar.**

ALL PROVIDER REQUEST FOR REFERRAL INFORMATION

CONTRACT PROVIDER SIGNERS ARE

1. REQUESTED TO RESPOND TO WEDNESDAY, NOVEMBER 2, 2022, CONSTANT CONTACT SURVEY TO CONFIRM THE NAME/CONTACT INFO FOR THE PROVIDER STAFF PERSON TO WHOM CLIENT REFERRALS/PLACEMENTS SHOULD BE GIVEN.
2. EMAIL UPDATES TO REFERRALS PLACEMENT CONTACT AS SOON AS CHANGES ARE MADE TO PROVIDER STAFF TO
providerrelations@norcocmh.org
3. PROVIDE FORMS/DOCUMENTATION THAT PROVIDER REQUIRES IN ORDER TO SUBMIT A PLACEMENT REQUEST. SEND TO
providerrelations@norcocmh.org



Thank you to all members and staff of our provider network for putting our client needs FIRST.

Thank you for sticking it out all the way thru COVID!

We appreciate you!

Happy Holidays!

