



**NORTH COUNTRY COMMUNITY MENTAL HEALTH AUTHORITY**  
**PROVIDER MEETING MINUTES**  
**Tuesday, November 1, 2022**  
**'TEAMS' VIRTUAL MEETING 10 am – 12 noon**

**PROVIDERS REPRESENTED THROUGH TEAMS:**

Alternative Services, Inc; Bergmann Center LLC; Case Management of Michigan, Inc.; Charlottes Care, Inc.; Crisis Center, Inc., d.b.a. Listening Ear; Community Home and Health Services LLC; Crossroads Industries, Inc.; Grand Traverse Industries, Inc NorthArrow ABA LLC; Rapid River AFC; Rise Center; Spectrum Community Services; Summertree Residential Center, Inc.; Straits Area Services, Inc.; Healthcare Coalition

**NCCMH & NMRE STAFF:**

Lani Laporte; Cynthia Crumbaugh; David Hornibrook; Michael Wolf; Linda Kleiber; Ann Friend; Chanda Harwood; Chris Van Wagoner; Emily Meeder-Ramirez; Dominique Cook; Pam Krasinski-Wespiser

**WELCOME AND ANNOUNCEMENTS - LANI LAPORTE, NCCMH CONTRACT MANAGER**

After greeting everyone, Lani went over the announcements. To view these, please see [Attachment A: 11/1/22 Announcements](#).

Lani brought special attention to two different financial announcements.

1. All final invoices for FY22 are due to NCCMH Finance no later than this Friday, November 4, 2022. This includes products, services, or premium pay encountered on or before September 30, 2022.
2. Time studies for all clients are requested to be completed no later than Sept 30 annually.

**THE HEALTHCARE PREPAREDNESS PROGRAM - Amanda Reed, Asst Regional Director Region 7 – Healthcare Coalition**

The Healthcare Preparedness Program covers 17 counties. This covers the regions from Roscommon to the tip of the mitt. For full review, please see [PowerPoint – Attachment B – Healthcare Preparedness Program R7HCC 2022](#). All information is included in Attachment B PowerPoint. Amanda included the 24/7 Emergency Activation Line for the Gaylord Regional Communication Center. It is (989) 732-5141.

The Coalition would like to invite you to become a member. There is currently no cost for membership. Becoming a member would allow you to join in on the coalition meetings, exercises, and training opportunities. All who are interested may reach out to Mark Becmer. He is the Regional Coordinator and can be reached at ([rc@mir7hcc.com](mailto:rc@mir7hcc.com)). You may also reach out to Amanda Reed via phone or email. You are welcome to join their social media channels, where they provide updates related to emergency preparedness and coalition activities. Additionally, there is a newsletter that is sent out to all partners 1-2 times per month. To sign up for the newsletter, email Amber with your contact information.

When is the next Behavioral Health Workgroup meeting: It is in December.

**FINANCE REPORTS: Ann Friend, NCCMH Finance Director and Dominique Cook, NCCMH Reimbursement Sup.**

Ann introduced Dominique Cook. Her email is [dcook@norcocmh.org](mailto:dcook@norcocmh.org).

**FINANCIAL UPDATES:**

- The cutoff date for Fiscal Year 22 for premium pay and all services is Friday, November 4, 2022.
- Some changes are coming to Supported Employment codes by January 1, 2023. We will send out the information as soon as we have it ready.
- Premium pay invoices are being currently worked on. Please continue with what you have been doing for October until you hear from us. Hopefully in November, you will only have to report on hours.

**LANI - CLARIFICATION:**

- Even if the code changes do not appear right away in your contract or in an addendum, your contract under Exhibit F, which is your Funding and Reimbursement Exhibit states that you still must comply with these code changes.
- Remember to send Finance invoices to the Finance fax at (231) 238-3393. This number will direct your invoice right into NorthStar.
- Direct service reimbursement invoices from providers, or supporting information related thereto, should be emailed to [reimbursement@norcocmh.org](mailto:reimbursement@norcocmh.org).
- Premium Pay Question: Premium pay will be built into the rates for FY23. But they still must report to Ann once a month. The forms for Premium pay are on the website.
- Premium Pay is being built into the rates of premium values. Instructions will be sent out. Michael Wolf will be working to provide the rate of premium pay into their standard rates.

#### **HCBS UPDATE/DEADLINES - Chris VanWagoner, NMRE Provider Network Manager**

Chris stated that NMRE contracts with MDHHS. Next, he went over PowerPoint, Attachment C. For full review, please see 'The Prepaid inpatient Health Plan for 21 counties in Northern Michigan'. Chris also referred to the Medicaid Provider Manual, Attachment D.

Chris mentioned a series of upcoming Webinars for HCBS CLIENT TRANSITION. **They have been cancelled or postponed until early next year. The dates are yet to be determined.**  
Chris also reviewed the new HCBS Residential Provider Survey forms.

Chris listed his contact information: Chris VanWagoner, Provider Network Manager, Northern Michigan Regional Entity, 1999 Walden Dr., Gaylord, MI 49735. Phone number 231.303.3429. Cell: 231.330.0877. Fax: 989.448.7078 and [www.nmre.org](http://www.nmre.org).

Lani: When clients are being transitioned to a new home environment, it has caused some issues, especially for our support's coordinators.

Chris: The provider may reapply, or the client may refuse treatment. Get a copy of the brochure from MDHHS.

#### **SITE REVIEWS/RECIPIENT RIGHTS - Michael Wolf, NCCMH Provider Network Mgr.**

- Michael will be finishing the integration of premium pay rates along with making sure they are competitive.
- Site Reviews: providers will be contacted in the next week to get these going and completed by the end of the calendar year.
- The main change this year that is related to the on-site visits will be the submission of the Direct Care Professional training forms and verifications. DCP training forms needed to be submitted and verified 10 days prior to the scheduled on-site visit.

#### **CONTRACT REPORTING COMPLIANCE - Lani Laporte, NCCMH Contract Mgr.**

##### **PowerPoint E: Complying with Contract Required Reporting**

- Lani reviewed the Key Reporting Requirements. For the full review, please view Attachment E.
- Where to find the Time Study information on our website. Website: [www.norcocmh.org](http://www.norcocmh.org) / PROVIDERS / PROVIDER MANUAL & GENERAL INSTRUCTIONS.
- Lani reviewed the NCCMH PROVIDER SURVEY RESULTS from 2022. She noted that only 15-20% of all surveys sent out were completed.
- [10 – Provider NorthStar User Verification Form](#) – Providers should use this form to advise NCCMH on the removal of Provider Staff from NorthStar who are no longer employed or in a position to need NorthStar access. Submit to [reimbursement@norcocmh.org](mailto:reimbursement@norcocmh.org) on a monthly basis.
- [11 – Provider NorthStar System New User Request Form](#) – Providers should use this form to request a new employee be given privileges to access NorthStar, and to indicate what role they will be performing while using NorthStar. Submit to [reimbursement@norcocmh.org](mailto:reimbursement@norcocmh.org).

#### **ATTACHMENTS:**

**Attachment A:** ANNOUNCEMENTS – NOV. 1, 2022

**Attachment B:** Power Point- THE HEALTHCARE PREPAREDNESS PROGRAM – HCBS

**Attachment C:** NMRE The Prepaid inpatient Health Plan for 21 counties in Northern Michigan.

**Attachment D:** Medicaid Provider Manual

**Attachment E:** Complying with Contract Required Reporting

**THANK YOU FOR PARTICIPATING IN OUR QUARTERLY PROVIDER MEETING.  
VIRTUAL QUARTERLY PROVIDER MEETINGS WILL CONTINUE UNTIL MAY 2023.  
THE NEXT PROVIDER MEETING WILL BE VIRTUAL ONLY ON  
FEBRUARY 1, 2023 \* 10 AM -12 NOON**

- To be sure all your desired staff are invited to future meetings, we kindly request that [providerrelations@norcocmh.org](mailto:providerrelations@norcocmh.org) and [constantcontact.com](http://constantcontact.com) are added to your staff email server contact lists. Please 'whitelist' these email senders!
- **LOCATION FOR PROVIDER MEETING PRESENTATION MATERIAL AND NOTES:** <http://www.norcocmh.org/provider-meetings/>
- If you desire to hear about a specific topic at our quarterly provider meetings, please email our Contract Manager, Lani Laporte, at [llaporte@norcocmh.org](mailto:llaporte@norcocmh.org) or call 231-439-1297. Topics not relevant to all providers may be scheduled at a special in-person or skype meeting time outside of regular quarterly meeting times.