

MINUTES OF THE BOARD
September 15, 2022, 4:00 PM
North Country Community Mental Health
Board Room, 1420 Plaza Drive, Petoskey



BOARD MEMBERS ATTENDING:

Caroline Loper, Ed Ginop, Michael Newman, Ron Iseler, Karla Sherman, Paul Liss, David White, Allen Telgenhof, Katina Banko

MEMBERS ATTENDING VIRTUALLY: Robert Boyd

BOARD MEMBERS ABSENT: Robert Draves, Christian Marcus, Gary Knapp

STAFF: Brian Babbitt, Kim Rappleyea, Ann Friend, Nancy Rhue, Tim Stapp Jr.

GUESTS: Laura Argyle – Rehmann, Debbie Daly – Summertree Residential

Mr. Ginop called the meeting to order at 4:05 PM

ROLL CALL

Mr. Ginop welcomed Board members and staff to the meeting. There is a quorum present.

ACKNOWLEDGEMENT OF CONFLICT OF INTEREST: No board members expressed a conflict with any agenda item.

PUBLIC COMMENT: None

CONSENT AGENDA

The consent agenda includes the agenda overview, minutes of the previous meeting, privileging recommendations and contracts signed in the past month. Items requiring approval will be placed on the meeting agenda.

MOTION BY KARLA SHERMAN TO APPROVE THE CONSENT AGENDA, SUPPORT BY RON ISELER.

MOTION CARRIED.

COMMITTEE RECOMMENDATIONS – BOARD ACTION*

Program Committee Report: Minutes of the August 25, 2022 meeting were reviewed by Ron Iseler. Agenda items included mental health block grant updates and the results of the customer satisfaction survey.

Personnel Committee Report: Minutes of the September 6, 2022 meeting were reviewed by Ed Ginop. Agenda items included a staffing update and change in the paid time off policy.

MOTION BY ED GINOP TO APPROVE THE CHANGE IN THE PAID TIME OFF POLICY, SUPPORT BY RON ISELER.

MOTION CARRIED

Finance Committee Report: Mr. Marcus reviewed the Statement of Cash on Deposit and Bills through August 2022; Interim Financial Statements as of July 31, 2022; Revenue and Expense by Fund Source; Trending Revenue and Expenses as of July 31, 2022; and NMRE Funding Source Report. The FY23 preliminary budget was discussed as well.

Mr. Ginop requested the financial reports be placed on file for audit.

PRESENTATIONS – Preliminary Budget for FY 23

Ann Friend presented the preliminary budget for FY 23. The projected operating revenue for FY23 is \$61,836,838 which includes one-time stability funds of \$4,095,691, a net increase of \$4,349,318 from last fiscal year. Projected operating expenses are \$60,930,835, an increase of \$4,615,618 from last fiscal year. The projected net income from operations is \$906,003 a decrease of \$266,300 from prior year. Projected increase in net position including interest revenue, interest expense, and depreciation expense is \$571,239 a decrease of \$266,300 from last fiscal year.

MOTION BY KARLA SHERMAN TO APPROVE THE PRELIMINARY FY23 BUDGET AS PRESENTED, SUPPORT BY CAROLINE LOPER.

ROLL CALL VOTE:

AYES: KARLA SHERMAN, RON ISELER, CAROLINE LOPER, DAVID WHITE, KATINA BANKO, MIKE NEWMAN, PAUL LISS, ALLEN TELGENHOF, ED GINOP

NAYS: NONE

NOT VOTING: ROBERT BOYD

ABSENT: ROBERT DRAVES, CHRISTIAN MARCUS, GARY KNAPP

MOTION CARRIED.

ACTION ITEMS WITHOUT COMMITTEE REVIEW: There are no items this month

CHIEF EXECUTIVE OFFICER'S REPORT/COMMUNICATIONS

Mr. Babbitt referred to items in his report. He attended the Recipient Rights CEO training and met with Sheriff Clarmont and Judge Vizina in Cheboygan. Mr. Babbitt reviewed key provisions of the CCBHC white paper generated by the Board Association (CMHA). He referenced a concept paper generated by Public Sector Consultants intended to inform the certification process of Crisis Stabilization Units in Michigan, a DHHS communication regarding Children's Crisis Mobile Response grant, and two Water Cooler Recaps. The Virtual Water Cooler is an informal bi-weekly - TEAMS meeting where Mr. Babbitt updates the staff on agency, regional, and statewide information pertaining to NCCMH. The recap is posted on the intranet and available to employees at any time.

QUALITY IMPROVEMENT UPDATE – There is no QI update this month

NORTHERN MICHIGAN REGIONAL ENTITY

The August 24 NMRE Board minutes and financials through July 31 were shared.

OLD BUSINESS

Results of the Board Meeting Time Survey were discussed. 2 Members suggested the finance meeting start at 1 with the board meeting following. 2 members suggested the finance meeting start at 2 with the board meeting following. 1 member suggested keeping it the same. 1 member suggested starting the board meeting at 3 or 4. 1 member was fine with any suggested time. 6

members did not respond. At this time, it is suggested that we table this discussion as in January NCCMH will have 4 new commissioners on the Board and we would like their input.

NEW BUSINESS

Board Retreat – Typically done on the same day as the November Board Meeting which is November 17th. Mr. Ginop suggested that we may do a board retreat after the 1st of the year as we know there will be several new Board Members and it is a good opportunity to onboard. February was suggested and agreed upon, so the board retreat isn't our new member's first meeting. February's board meeting is the 16th.

Mr. Babbitt spoke on Home and Community Based Services explaining that we have been notified that two individuals are receiving services in setting that that have been deemed to be non-compliant. One is a residential setting and beginning in March of 2023 services will either have to be paid for with general funds or an alternative placement will have to be secured. Settings deemed non-compliant will have the opportunity to demonstrate compliance after a 90-day waiting period.

Mr. Babbitt started a discussion regarding committee chairs. Commissioners from 4 of our 6 counties will not be on the ballot for reelection in November. Mr. Marcus and Mr. Liss Chair the Finance and Personnel Committees respectively. As of January 1, 2023 they will no longer be the representing commissioners from their counties. Committee chairs are appointed in April leaving 3-month gap. The bylaws do not provide for this specific situation. Discussion about how to address this situation included an amendment to the bylaws and a motion by the Board to allow the chair to appoint interim committee chairs.

BOARD & STAFF COMMENTS – Mr. Iseler asked about a new spending bill that was passed, it allows Medicare to negotiate drug prices etc. He asked if it effects Medicaid recipients. Mr. Babbitt said that he has not fully read the bill but is not aware of any effects on Medicaid recipients. Mr. Iseler also asked about a potential change in the board per diem.

ADJOURNMENT

The meeting was adjourned at 5:15 PM by Board Chair Ed Ginop.


Ed Ginop, Board Chair

