



MINUTES OF THE BOARD
APRIL 21, 2022, 4:00 PM
North Country Community Mental Health
Boardroom, 1420 Plaza Drive, Petoskey

BOARD MEMBERS ATTENDING:

David White, Caroline Loper, Ed Ginop, Christian Marcus, Michael Newman, Robert Draves, Ron Iseler, Karla Sherman, Paul Liss

BOARD MEMBERS ATTENDING VIRTUALLY: Robert Boyd

BOARD MEMBERS ABSENT: Katina Banko, Gary Knapp

STAFF: Christine Gebhard, Brian Babbitt, Kevin Hartley, Amy Christie, Christine Dillon, Nancy Rhue, Jeff Yoder, Joe Balberde, Tim Stapp Jr., Leslie Elrod, Trenton Lee, Angie Balberde, Andrea Rose(virtual)

GUESTS: William Hershman, David Oliver

Mr. Ginop called the meeting to order at 4:10 PM

ROLL CALL

Mr. Ginop welcomed Board members and staff to the meeting. William Hershman and David Oliver from RPC were in attendance, William Hershman is presenting the annual audit.. There is a quorum present

ACKNOWLEDGEMENT OF CONFLICT OF INTEREST: No board members expressed a conflict with any agenda item.

PUBLIC COMMENT: None

CONSENT AGENDA

The consent agenda includes the agenda overview, minutes of the previous meeting, privileging recommendations and contracts signed in the past month. Items requiring approval will be placed on the April meeting agenda.

MOTION BY KARLA SHERMAN TO APPROVE THE CONSENT AGENDA, SUPPORT BY DAVID WHITE.

MOTION CARRIED

COMMITTEE RECOMMENDATIONS – BOARD ACTION*

Program Committee Report: Minutes of the February 24, 2022 meeting were reviewed by Ron Iseler. Agenda items included the utilization management annual report, administrative services annual report, and MDHHS 1915 (c) HCBS waivers 90-day review

Executive Committee Report: Minutes of the March 21, 2022 meeting were reviewed by Ed Ginop The Executive Committee approved a 4% COLA for staff retroactive to January 1, 2022 and network security testing by Rehmann for a total of \$17,640.

Personnel Committee Report: Minutes of the March 9, 2022 and April 5, 2022 meeting were reviewed by Paul Liss. March 9, 2022 agenda items included a recruitment update by Kerreen Conley from Rehmann, an overview of the candidate assessment models including the written exercise, presentation, and interview questions. April 5, 2022 agenda items included revisions to the tuition reimbursement policy and results of the CEO's annual performance review.

MOTION BY PAUL LISS TO APPROVE REVISIONS TO THE TUITION REIMBURSEMENT POLICY AS PRESENTED; SUPPORT BY KARLA SHERMAN

MOTION CARRIED

MOTION BY PAUL LISS TO OFFER THE CEO POSITION TO BRIAN BABBITT EFFECTIVE JULY 1, 2022, PENDING CONTRACT NEGOTIATIONS; SUPPORT BY KARLA SHERMAN

MOTION CARRIED

Finance Committee Report: Mr. Marcus reviewed the Statement of Cash on Deposit and Bills through March 31, 2022; Interim Financial Statements as of February 28, 2022; Revenue and Expense by Fund Source; Trending Revenue and Expenses as of February 28, 2022; and NMRE Funding Source Report. A proposal was presented to engage Jackson Physician Search group to recruit an adult psychiatrist. Two other companies were solicited; one did not respond, the second did not provide a full proposal. The committee also discussed an increase to the CEO's salary.

MOTION BY CHRISTIAN MARCUS TO APPROVE JACKSON PHYSICIAN SEARCH GROUP FOR PSYCHIATRY RECRUITMENT IN AN AMOUNT NOT TO EXCEED \$75,000; SUPPORT BY KARLA SHERMAN

ROLL CALL VOTE:

AYES: CAROLINE LOPER, CHRISTIAN MARCUS, DAVID WHITE, ED GINOP, KARLA SHERMAN, MIKE NEWMAN, PAUL LISS, ROBERT DRAVES, RON ISELER

NOT VOTING: ROBERT BOYD

NAYS: NONE

MOTION CARRIED

MOTION BY CHRISTIAN MARCUS TO APPROVE A 4% COLA FOR THE CEO RETROACTIVE TO APRIL 1, 2022; SUPPORT BY KARLA SHERMAN

ROLL CALL VOTE:

AYES: CAOLINE LOPER, CHRISTIAN MARCUS, DAVID WHITE, ED GINOP, KARLA SHERMAN, MIKE NEWMAN, ROBERT DRAVES, RON ISELER

NOT VOTING: ROBERT BOYD

AYES: NONE

MOTION CARRIED

Mr. Ginop requested the financial reports be placed on file for audit.

Nominating Committee: Ron Iseler presented a slate of officers. Mr. Ginop asked the Board if there were any other nominations. No other candidates were brought forth.

MOTION BY RON ISELER TO ELECT ED GINOP AS BOARD CHAIR, KARLA SHERMAN AS BOARD VICE CHAIR, AND CAROLINE LOPER AS BOARD SECRETARY FOR THE COMING YEAR.

BOARD SUPPORTS AND ACCEPTS THE APPOINTMENTS.

PRESENTATIONS

FY2021 Financial Audit Report – Bill Hershman, RPC, reviewed key points of the FY21 independent audit report. In RPCs opinion the financial statements presented fairly in all respects to the financial position of NCCMH as of September 30, 2021. No deficiencies in internal control that RPC considers material weaknesses were identified. No instances of non-compliance required to be reported under the Government Auditing Standards were found during RPCs tests. No new accounting practices were adopted, and all significant transactions have been recognized in financial statements in the proper period. There were no significant difficulties with management and no disagreements arose during the course of the audit.

BOARD ACCEPTS AUDIT

Mental Health Juvenile Justice (MHJJ) – Christine Dillon, Director of Children’s Services Ms. Dillon explained that the program provides mental health screenings and connection to services for youth at risk for juvenile court involvement, regardless of insurance status. MHJJ staff partners with clients, family members, and system partners to connect the youth to available services in the community. The program is grant funded and available to youth ages 10-17 and their family if the child is at risk for becoming involved with the juvenile justice system. Referrals can come from a third party with a signed consent from a parent or legal guardian. The MHJJ will connect with the parent or guardian within 3 days of the referral, an assessment for needed services is made within 14 days, and first service is completed within 30 days. .

ACTION ITEMS WITHOUT COMMITTEE REVIEW:

Resolutions: Mr. Ginop presented resolutions of appreciation for departing Board members, Sr. Augusta Stratz and Dennis Priess.

MOTION BY PAUL LISS TO ACCEPT THE RESOLUTION OF RECOGNITION TO SR. AUGUSTA STRATZ; SUPPORT BY KARLA SHERMAN

ROLL CALL VOTE:

AYES: CAROLINE LOPER, CHRISTIAN MARCUS, DAVID WHITE, ED GINOP, KARLA SHERMAN, MIKE NEWMAN, PAUL LISS, ROBERT DRAVES, RON ISELER

NAYS: NONE

NOT VOTING: ROBERT BOYD

MOTION CARRIED

MOTION BY DAVID WHITE TO ACCEPT THE RESOLUTION OF RECOGNITION TO DENNIS PRIESS; SUPPORT BY KARLA SHERMAN

ROLL CALL VOTE:

AYES: CAROLINE LOPER, CHRISTIAN MARCUS, DAVID WHITE, ED GINOP. KARLA SHERMAN, MIKE NEWMAN, PAUL LISS, ROBERT DRAVES, RON ISELER

NAYS: NONE

NOT VOTING: ROBERT BOYD

MOTION CARRIED

CHIEF EXECUTIVE OFFICER’S REPORT/COMMUNICATIONS

Ms. Gebhard referred to recent activities, among then testifying to the Senate Health Policy Committee in favor of HB 5165 (included in the packet); holding local office hours during the month, and attending the CMHA Directors’ forum. The quarterly Executive Team Summary report was briefly reviewed. NCCMH was awarded the Platinum Bell Seal for Workplace Mental Health from Mental Health America. The Wellness Committee and Human Resources department deserve recognition for this achievement. A draft of the Frist Responders’ Guide for Behavioral Health Interventions for Charlevoix County was released for feedback. Eventually, a guide will be developed for each county.

QUALITY IMPROVEMENT UPDATE: Ms. Christie presented the April 2022 Quality Improvement Council update. NCCMH monitored and collected data on 14 MDHHS performance-based indicators that measure access timeliness across demographic groups: MI children, I/DD Children, MI adults, I/DD adults. 12 out of the 14 indicators showed evidence of improvement in the first quarter of FY22. The myStrength app had 581 active users as of February 2022. We continue to promote the app through PSAs on the radio, billboards and community outreach.

NORTHERN MICHIGAN REGIONAL ENTITY

Operations Committee minutes, Board Meeting Minutes and financials relating to NCCMH were shared.

OLD BUSINESS There is no old business

NEW BUSINESS: Ms. Gebhard announced the resignation of Kevin Hartley, CFO effective April 22,2022 and planning for interim support while a new CFO is recruited.

BOARD & STAFF COMMENTS – Mr. Ginop thanked Kevin Hartley for his service as the CFO. Mr. Ginop thanked the Board for their confidence in him as a leader. Mr. Babbitt thanked the board for their trust in his ability to lead the agency forward along the current trajectory.

ADJOURNMENT

The meeting was adjourned at 5:45 PM by Board Chair, Ed Ginop.


Ed Ginop, Board Chair