



Skilled Nursing, Home for the Aged, and Adult Foster Care Facilities COVID-19 Visitation FAQ – update October 30, 2020 *(attached)*

- Includes Q&A related to current MDHHS [Emergency Order Under MCL 333.2253](#)

Adult Foster Care and Home for the Aged Facilities - New Reporting Requirement

Effective October 28, 2020 MDHHS requires all licensed and operating HFA and AFC facilities with a capacity of 13 or more beds to complete weekly reporting in Qualtrics platform hosted by Michigan State University. MDHHS hosted technical assistance webinars to orient HFA and AFC facilities subject to the reporting requirement to the Qualtrics platform and reporting process. A copy of the webinar presentation is attached for reference which contains links to additional resources for facilities to reference in meeting MDHHS reporting requirements.

Reporting in the Qualtrics platform occurs in two stages:

1. **Registration Survey.** On October 28, 2020, all licensed and operating HFA and AFC facilities with bed capacity of 13 or greater were to have registered in the new reporting survey tool.

A second registration survey opportunity will be made available to those facilities who missed the October 28 deadline on November 4, 2020 from 7 AM to 12 PM (noon). This survey will close promptly at noon.

November 4th Registration Survey:

https://msu.co1.qualtrics.com/ife/form/SV_di22jhTmyB2m3Q1

Facilities may preview the November 4th Registration Survey (see PDF attached)

Note: Facilities will be asked for historical cumulative COVID-19 data for the period January 1, 2020 - Midnight (0000 HRS) November 4, 2020.

2. **Weekly Survey.** Upon completion of Registration Survey, facilities will receive an individualized link to complete weekly reporting each Wednesday by noon. The Weekly Survey will close promptly at noon on each required reporting Wednesday. Facilities may preview a sample weekly survey (see PDF attached).

These resources accompany this communication and will additionally be posted to the [Long-Term Care COVID-19 Plan](#) of the COVID-19 website.

- [AFC-HFA Qualtrics Weekly Reporting TA for distribution.pdf](#)
- [AFC_HFA weekly reporting.pdf](#)
- [MDHHS LTCF COVID19 Visitation FAQs v3 10.30.20.pdf](#)