

MINUTES OF THE BOARD
November 15, 2018
North Country Community Mental Health
1420 Plaza Drive
Petoskey, MI

BOARD MEMBERS PRESENT: Paul Liss, Louis Scholl, Bob Boyd, Betsy White, Patty Cox, Dennis Priess, Ron Iseler, Ed Ginop, Sr. Augusta Stratz, Christian Marcus, Mike Newman
Caroline Loper

BOARD MEMBERS ABSENT: Karla Sherman, Joel Evans

STAFF: Christine Gebhard, Stacy Chipman, Scott Shearer, Amy Christie, Joan Booth

GUESTS: Cheryl Pearl Solowiej, Gwynie Pearl, Lorraine Manary, Diane Denholm

Mr. Ginop called the meeting to order at 4:00 p.m.

ROLL CALL

Mr. Ginop welcomed the Board members and staff to the meeting.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, Sept 30, 2018	\$6,318,633.16
Receipts, Adjustments & Transfers, Oct.	\$4,445,463.94
Total Disbursements & Adjustments, Oct.	\$3,804,448.76
Decrease in Cash Balance	\$ 641,015.18
Balance, Oct. 31, 2018	\$ 6,959,648.34

Information (I) Items from Committee reports

Information items were included in the committee minutes.

Privileging Recommendations

There were no privileging recommendations this month.

MOTION BY LOUIS SCHOLL, SECOND BY PAUL LISS, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

Finance Committee

Mr. Marcus reviewed the Statement of Cash on Deposit and Bills through October 31, 2018.

MOTION BY CHRISTIAN MARCUS TO APPROVE THE STATEMENT OF CASH ON DEPOSIT AND BILLS. MOTION CARRIED.

Mr. Marcus reviewed the Interim Financial Statements for September 30, 2018 that included the Statement of Net Position; Revenue by Funding Source; Expenditures by Line Item and Statement of Cash flows.

MOTION BY CHRISTIAN MARCUS TO APPROVE THE INTERIM FINANCIAL STATEMENTS. MOTION CARRIED.

The Finance Committee discussed an email from Trina Edwards, Partner, of Dennis, Gartland & Niegarth CPA (from questions posed by Mr. Shearer) on how various staff and Board events may be expensed in accordance with 2 CFR 200 Section 200.437, making it necessary to change some historical practices. Events that qualify as employee relations, such as staff recognition, are allowable. Retirement celebrations held during the work day are allowable. Retirement gifts should not be purchased with agency funds. The annual Board dinner is allowable if it is in conjunction with the Board meeting.

MOTION BY CHRISTIAN MARCUS TO APPROVE HOLDING THE DECEMBER BOARD MEETING AND DINNER AT THE BAY VIEW INN. MOTION CARRIED.

Mr. Marcus discussed the quotes that were received for janitorial services at the Plaza Drive facility in Petoskey. The Finance Committee did not reach consensus on a recommendation. Ms. Gebhard distributed the bid sheet and references for the two lowest bidders. She recommended using GTI, although their bid was slightly higher, as they employ persons with developmental disabilities which is aligned with the NCCMH mission.

MOTION TO APPROVE THE SELECTION OF GTI TO PROVIDE JANITORIAL SERVICES TO THE PLAZA DRIVE BUILDING IN PETOSKEY AT \$347.50 PER WEEK FOR ONE YEAR WAS APPROVED ON A ROLL CALL VOTE: AYES 8 – ROBERT BOYD, PATTY COX, ED GINOP, RON ISELER, CHRISTIAN MARCUS, MIKE NEWMAN, LOUIS SCHOLL, SR. AUGUSTA STRATZ. NAYS 3 – PAUL LISS, DENNIS PRIESS, BETSY WHITE. ABSTAIN 1 – CAROLINE LOPER. MOTION CARRIED.

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

There were no actions without committee review.

PRESENTATION

Ms. Gebhard provided an update on the 2016-2018 Strategic Goals. The Plan was last updated on March 2018. For goal one—creating an agency culture that promotes and supports the integration and coordination of physical and behavioral healthcare resulting in improved health outcomes and wellness for consumers—she described current or completed activities and future actions. For goal two—preparing the agency for adoption of a value-based payment system and quality measures—she indicated that the NMRE region is pursuing expansion of the behavioral health home pilot. Goal three—teach, empower and enable the use of continuous quality improvement processes at all levels of the agency—was met through staff education and ongoing implementation of the Lean Model.

CHIEF EXECUTIVE OFFICER’S REPORT/COMMUNICATIONS

Ms. Gebhard highlighted some of the events from her report:

- Ms. Gebhard, Sr. Augusta Stratz, Mr. Ginop, Mr. Marcus, Ms. Sherman, Mr. Boyd, Mr. Liss and Ms. Chipman attended the Board Association Conference “Facing the Future Together” in Traverse City. Everyone agreed it was a good conference.
- Ms. Gebhard met with Charlevoix District Court Judge Roy Hayes to discuss establishing a jail diversion council as part of the Stepping Up Initiative. She has a meeting scheduled with Allen Telgenhof, Prosecuting Attorney.
- has talked to the Director of the Department of Health & Human Services about a program where a DHHS staff person would be on site and we would share the costs with DHHS.
- Ms. Gebhard attended a meeting of the statewide workgroup on Certificate of Need for Psychiatric Beds, which has broad representation from many stakeholder groups.

Ms. Gebhard briefly reviewed the informational items included in the Board packet, including: an application for Employment First Rate Restructuring Technical Assistance; the Creative Minds Changing Minds Traveling Art Show at the Petoskey Library until the end of the month; the Rural Communities Opioid Response Program Planning Grant that was awarded to The Michigan Center for Rural Health in the amount of \$200,000; Year Two Highlights of the Northern Michigan Community Health Innovation Region (CHIR).

QUALITY IMPROVEMENT UPDATE

Ms. Gebhard reported on the November 2018 update. Four MDHHS performance indicators in the third quarter were not met; actions taken to improve performance were reviewed. Ten staff will receive education and training as Yellow Belt Leaders in the Lean Model for process improvement. Each team of two will complete a project during the four-month session.

NORTHERN MICHIGAN REGIONAL ENTITY

Mr. Ginop said there was no November meeting this month. The NMRE may be relocated to their facility in Gaylord for the January meeting. NMRE was named as the first opioid health home.

OLD BUSINESS

Ms. Gebhard gave an update on the Access Center. North Country CMH will bring the Access function inhouse January 2nd. The agency will have two new 800 numbers; one for Access and one for afterhours Crisis Calls, requiring re-printing of numerous materials.

An agenda for the Board Retreat on Nov. 30th at the Perry Hotel in Petoskey was distributed.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Two guests asked to provide public comment, which was granted, as they had gone to the wrong location and missed the early part of the meeting. They expressed concern about the services their family member was receiving from NCCMH. Ms. Gebhard assured them she would look into their concerns and they would be contacted the next day.

**MOTION BY LOUIS SCHOLL, SECOND BY SR. AUGUSTA STRATZ TO
ADJOURN AT 5:25 P.M. MOTION CARRIED.**

Ed Ginop, Board Chair