

MINUTES OF THE BOARD

July 19, 2018

North Country Community Mental Health

Board Room

1420 Plaza Drive

Petoskey, Michigan

BOARD MEMBERS PRESENT: Louis Scholl, Karla Sherman, Michael Newman, Paul Liss, Ed Ginop, Caroline Loper, Ron Iseler, Joel Evans, Sr. Augusta Stratz, Betsy White, Patty Cox, Christian Marcus

ABSENT: Bob Boyd, Dennis Priess

STAFF: Christine Gebhard, Julie Moran, Jennifer Cassidy, Brian Babbitt, Scott Shearer, Joe Balberde, Stacy Chipman, Joan Booth

Mr. Ginop called the meeting to order at 4:00 p.m. Mr. Ginop requested that two new items be added to the Agenda; the Nepotism Policy and office space in Cheboygan.

ROLL CALL

Mr. Ginop welcomed the Board members and staff to the meeting.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, May 31, 2018	\$ 5,760,219.55
Receipts, Adjustments & Transfers, June	\$ 5,025,027.70
Total Disbursements & Adjustments, June	\$ 4,245,549.40
Increase in Cash Balance	\$ 779,478.30
Balance, June 30, 2018	\$ 6,539,697.85

MOTION BY LOUIS SCHOLL, SECOND BY SR. AUGUSTA STRATZ, TO APPROVE THE JULY CONSENT AGENDA. MOTION CARRIED.

Information (I) Items from Committee Reports

Information items were included in the committee minutes.

Privileging Recommendations

There were no privileging recommendations this month.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

Finance Committee

Mr. Liss indicated that when recording motions, using yes and no is preferred over Ayes and Nays. Mr. Marcus would like the names of Board members who vote no to be recorded.

Mr. Marcus reviewed the Statement of Cash on Deposit and Bills and Financial Statements.

Mr. Marcus discussed the Medicaid Savings Reinvestment Plan – Addendum.

MOTION BY KARLA SHERMAN, SECOND BY LOUIS SCHOLL, TO ADDEND AND APPROVE THE FY18 MEDICAID REINVESTMENT PLAN FOR INFORMATION TECHNOLOGY EQUIPMENT AND UPGRADES IN THE AMOUNT OF \$123,112. MOTION CARRIED.

Mr. Marcus reviewed the recommendation to change payroll service providers to Kronos.

MOTION BY CHRISTIAN MARCUS, SECOND BY BETSY WHITE, TO APPROVE THE PURCHASE OF PAYROLL SERVICES FROM KRONOS AT AN IMPLEMENTATION COST OF \$13,000 AND AN ANNUAL COST OF \$40,766. MOTION CARRIED.

Mr. Marcus reviewed the request to purchase after hours crisis telephone services from ProtoCall.

MOTION BY BETSY WHITE, SECOND BY JOEL EVANS, TO APPROVE THE PURCHASE OF AFTER HOURS CRISIS TELEPHONE SERVICES FROM PROTOCOLL AT AN IMPLEMENTATION COST OF \$2,500 AND AN APPROXIMATE ANNUAL COST OF \$82,000. MOTION CARRIED.

Mr. Marcus reviewed the recommendation for audit services.

MOTION BY KARLA SHERMAN, SECOND BY JOEL EVANS, TO APPROVE THE CONTINUATION OF THE CONTRACT WITH DENNIS, GARTLAND & NIEGARTH FOR AUDIT SERVICES FOR ONE YEAR. MOTION CARRIED WITH PAUL LISS AND CHRISTIAN MARCUS VOTING NO.

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

There were no items to review this month.

PRESENTATION

Supported Employment

Jennifer Cassidy, Supported Employment Supervisor, introduced herself. She explained that there are currently two programs providing employment services: hers which serves adults with mental illness, and Julie Moran's which supports persons with intellectual/developmental disabilities. She stressed that employment helps clients become more fully integrated into their community and

increases their sense of self-worth. Ms. Cassidy reviewed a handout on Eight Principles for Supported Employment. She explained that the goal is competitive, integrated employment. Her team works with employers to develop job opportunities and to assist clients until they became comfortable with the job. There is a monthly meeting for anyone who is interested in employment. Benefit counseling is also provided, as many clients are afraid they will lose their benefits.

Julie Moran, Associate Director for Persons with Intellectual/Developmental Disabilities, explained that there are several types of employment for persons who have intellectual and developmental disabilities. They look for employment that provides the structure and environment that will lead to success and that clients want to do. Facility based employment, although not integrated, can be right for some individuals and a place to start building skills. They get training on job skills and how they should project themselves; dress, hygiene, attitude, etc. Enclaves and crews, or group work, is community-based and an option that can teach good employment skills. These experiences can be used to develop a resume. Some people develop their own businesses, micro-enterprises. Ms. Moran noted that competitive integrated employment is the goal; the client “owns” the job, not the provider. She gave examples of successful job coaching and employment.

CHIEF EXECUTIVE OFFICERS REPORT

Ms. Gebhard referred the Board members to her report that was included in the mailing and commented on the following:

- Attended the Cheboygan Board of Commissioners meeting to present the annual report.
- Participating as a member of the Consortium of Rural Opioid Response Program comprising 18 counties (Cheboygan and Kalkaska for NCCMH) that is being led by Michigan Rural Health Care, to seek grant funding.
- Attended the Director’s Forum in Lansing. She referred them to an email indicating that Tom Renwick is retiring, and Linda Zeller is taking another job.
- An update from the MIPAD work group included approval by the MDHHS to use telehealth for preadmission screenings. This will take effect October 1, 2018.

CORRESPONDENCE, ARTICLES AND INFORMATIONAL ITEMS

Ms. Gebhard referred to the article on the Petoskey Club Grant from the Charlevoix Community Foundation’s Hestia Woman’s Giving Circle Fund.

QUALITY IMPROVEMENT UPDATE

Ms. Christie was not attendance today because she is in a LEAN training. Ms. Gebhard reported that fully integrating LEAN process improvement is a long-term strategy for the organization.

NORTHERN MICHIGAN REGIONAL ENTITY

Mr. Ginop indicated that there was a capitation adjustment giving back more Medicaid money in FY18. Ms. Sherman reported that some of the agencies are spending the FY18 Medicaid Savings in very creative ways.

OLD BUSINESS

There was no old business this month.

NEW BUSINESS

Ms. Gebhard indicated that she received five responses from board members on electronic board mailings; Ms. Loper prefers to receive a paper packet. Mr. Liss and Mr. Iseler would need a tablet or I-pad.

Ms. Gebhard described the Nepotism Policy. While the CEO is empowered to make a determination on hiring that may pose a conflict of interest, her daughter is an applicant and would like to apply for a position, and the CCO would like to interview her, so she requested that the Board provide their feelings. There would be three levels of supervision between her daughter and herself. The Board members discussed this and had no issue with it.

Ms. Gebhard explained that the Cheboygan office space has had long standing problems with the sump pump, water, and odors, and has out grown the space. McLaren Northern Michigan Hospital - Cheboygan Community Medical Center has available office space. There are several key service providers on site, including McLaren's emergency department, Alcona Health Center, Catholic Human Services, and Dental Clinics North. Co-locating with these providers would improve care coordination for our clients. She requested permission to investigate this option.

MOTION BY KARLA SHERMAN, SECOND BY LOUIS SCHOLL, TO ALLOW THE CHIEF EXECUTIVE OFFICER TO INVESTIGATE RELOCATING THE CHEBOYGAN OFFICE IN THE BUILDING OWNED BY MCLAREN NORTHERN MICHIGAN HOSPITAL. MOTION CARRIED.

Ms. Gebhard reminded the Board members that the August meeting will be in Bellaire. She suggested holding an informational summit for legislative candidates at 3:00 PM prior to the meeting. Alan Bolter from the CMH Association has agreed to present. The Board was in agreement.

MOTION BY KARLA SHERMAN, SECOND BY LOUIS SCHOLL, TO ADJOURN THE MEETING AT 5:30 P.M. MOTION CARRIED

Ed Ginop, Board Chair