

MINUTES OF THE BOARD

July 18, 2019

North Country Community Mental Health

1420 Plaza Dr., Petoskey, MI 49770

BOARD MEMBERS PRESENT: Ed Ginop, Sr. Augusta Stratz,
Karla Sherman, Caroline Loper, Patty Cox, Michael
Newman, Paul Liss, Dennis Priess, Robert Draves, Robert
Boyd, Ron Iseler

BOARD MEMBERS ABSENT: Christian Marcus, David White, Louis Scholl

STAFF: Christine Gebhard, Joseph Balberde, Lorraine Manary

GUESTS: None in attendance

Mr. Ginop called the meeting to order at 4:00 p.m.

ROLL CALL

Mr. Ginop welcomed Board members and staff to the meeting. It was noted that Mr. Marcus, Mr. White and Mr. Scholl were unable to attend.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

The consent agenda includes the agenda overview, minutes of the previous meeting and contracts signed in the past month.

Motion to accept the consent agenda as presented by Mr. Boyd, support by Sr. Stratz; MOTION CARRIED.

COMMITTEE RECOMMENDATIONS – BOARD ACTION*

Finance Committee

The Finance Committee met today at 3:00 p.m. Mr. Richard Carpenter attended via Skype.

Mr. Carpenter reviewed the Statement of Cash on Deposit and bills through June 30, 2019, and the Interim Financial Statements through May 31, 2019, including the Statement of Net Position; Revenue by Funding Source; Expenditures by Line Item; and Statement of Cash Flows.

Medicaid (including Autism): North Country capitation payments through May were \$27,880,439; expenditures were \$28,953,507, resulting in an OVER expenditure of \$1,073,068. Healthy Michigan Plan: North Country capitation payments received through May were \$2,289,179. Expenditures were \$2,025,295, resulting in an UNDER expenditures of \$263,884. Total Medicaid was \$809,184 OVER spent.

State General Funds allotted to North Country through May were \$1,321,520. General Funds expenditures were \$1,102,427 resulting in an UNDER expenditure of \$219,093.

Mr. Ginop asked members if there were any questions about the financial reports. Hearing none, Mr. Ginop directed the reports be placed on file for audit.

ACTION ITEM(S) WITHOUT COMMITTEE REVIEW:

There were no action items without review.

PRESENTATION: FY 2019 Information Technology Accomplishments

Mr. Balberde discussed the Information Technology (IT) accomplishments completed or expected to be completed in FY 2019. Mr. Balberde described these in terms of the; c Client Focus, 1 One Organization, C Community Partners, S Staff Foundation vision.

Referring to Client Focus: We have implemented a Virtual Integrated Patient Record and integrated it into our NorthStar Electronic Health Record. This allows for the exchange of information between primary care providers and NCCMH. A client portal was also implemented in NorthStar giving clients access to their healthcare records.

To promote One Organization: Updated security guidelines on electronic communication within the agency regarding Protected Health Information and security threats such as Phishing and Spoofing were implemented with staff training. Staff were also trained on use of Outlook, Skype, and Kronos, our new time and attendance software. The team also implemented and facilitated web-based town hall meetings with the CEO.

For our Community Partners: The IT team installed Zoom mobile carts in four Emergency Departments and provided staff trainings. The agency website is being updated and made mobile friendly. Mr. Balberde and team also worked on changes at the Access Center having developed a new model for phone routing.

For the Staff: The IT team receives staff feedback at Clinic Huddle and team meetings. The team has implemented multifactor authentication (MFA) for security, and enhanced network monitoring tools. There were many network enhancements, which continue monthly. Infrastructure upgrades include mobile scanning, cloud-based fax system, and data reporting through Power-BI. Ms. Gebhard noted our increasing reliance on IT systems and thanked the Board for its support in funding technology enhancements.

CHIEF EXECUTIVE OFFICER'S REPORT/COMMUNICATIONS

Ms. Gebhard referred to a few items from her written report:

On June 25 and July 9 she presented the NCCMH annual report to Cheboygan and Otsego counties. At that time each county also passed the Resolution to Remove Section 298 from the state budget boilerplate language. All six of our counties have now approved this and copies have been sent to MDHHS director and the Governor in addition to others.

Ms. Gebhard mentioned a meeting with Melissa Fruge, Staff Assistant to Senator Stabenow and Ms. Chipman, CCO. She thanked the Senator for her support of Mental Health nationally and in our state, and discussed challenges in behavioral healthcare in northern Michigan.

On July 1 she and Eric Kurtz met with Todd Burch, CEO at McLaren NM. This was an introductory meeting to describe NCCMH's relationship with the hospital and the continuing need for a psychiatric hospital beds and/or a regional crisis center. The McLaren Cheboygan facility was suggested as a potential site.

Ms. Gebhard also mentioned that MDHHS has been conducting its review of NCCMH records this week; it's the first time they are competing the review off-site, electronically.

CORRESPONDENCE, ARTICLES, AND INFORMATIONAL ITEMS

Ms. Gebhard shared several items of correspondence, including:

- MDHHS announces delay of Section 298 pilot implementation – Pilots are pushed back, and it is anticipated that they will start Oct. 1 2020.
- MDHHS issues contract cancellation notice to Lakeshore Regional Entity
- Response to MDHHS proposal to termination contract with LRE
- Network 180 Responds to State Decision to end LRE contract
- Friday updates

Ms. Gebhard also distributed a letter related to the LRE issue, which was sent to Robert Gordon, Director of MDHHS from the ten PHIP directors. The LRE has engaged an attorney to represent the Lakeshore Regional Entity and this issue may move to court. Ms. Gebhard will email the attorney's letter to the Board.

Ms. Gebhard also pointed out two stories in the Friday update: one describing the extraordinary care provided to a client by Petoskey staff; a newspaper article on Tim Callaway from the Petoskey Club on the bikes he has been refurbishing and giving to clients—80 have been given away so far.

QUALITY IMPROVEMENT UPDATE

There was no update was presented this month.

NORTHERN MICHIGAN REGIONAL ENTITY

The draft minutes of June 26, 2019 Northern Michigan Regional Entity board meeting were shared. Mr. Ginop and Ms. Sherman were in attendance along with Ms. Gebhard. NMRE Funding Source Reports for the PIHP Traditional Medicaid and Healthy Michigan were also shared and will be included in future reports. The next meeting of the NMRE Board will be the annual retreat.

OLD BUSINESS

CFO Recruitment: Ms. Gebhard announced that Kevin Hartley has been hired as the new Chief Financial Officer (CFO) and will be starting on August 5. Mr. Hartley has over 20 years of experience in accounting and financial management with eleven years in community mental health.

NEW BUSINESS

No new business was brought to the board. – Ms. Gebhard asked Board members to complete the CMHA conference location survey and encouraged attendance at conferences to enhance their understanding of CMH Board members' role and innovations in behavioral health services.

BOARD & STAFF COMMENTS – None

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 5:10 p.m. by Board Chair, Ed Ginop.


Edward Ginop, Board Chair