

## **MINUTES OF THE BOARD**

**May 16, 2019**

**North Country Community Mental Health  
203 E. Cayuga, Bellaire, MI 49615**

**BOARD MEMBERS PRESENT:** Ed Ginop, Sr. Augusta Stratz, Ron Iseler, Karla Sherman, David White, Christian Marcus, Caroline Loper, Patty Cox, Michael Newman, Paul Liss, Ed Ginop, Louis Scholl, Robert Boyd, Dennis Priess

**BOARD MEMBERS ABSENT:** Robert Draves

**STAFF:** Christine Gebhard, Brian Babbitt, Amy Christie, Susan Clingan, Lorraine Manary

**GUESTS:** None in attendance

Mr. Ginop called the meeting to order at 4:00 p.m.

### **ROLL CALL**

Mr. Ginop welcomed the Board members and staff to the meeting.

### **PUBLIC COMMENT**

There was no public comment.

### **CONSENT AGENDA**

Mr. Ginop added a policy review to the agenda under new business.

**MOTION TO ACCEPT THE CONSENT AGENDA, INCLUDING THE AGENDA ADDITION, BY ROBERT BOYD, SUPPORT BY RON ISELER; MOTION CARRIED.**

### **COMMITTEE RECOMMENDATIONS – BOARD ACTION\***

#### **Finance Committee**

The Finance Committee met today at 3:00 PM. Mr. Carpenter was unable to make the finance meeting. Mr. Marcus reviewed the Statement of Cash on Deposit and bill through April 31, 2019, and the Interim Financial Statements through March 31, 2019, including the Statement of Net Position; Revenue by Funding Source; Expenditures by Line Item; and Statement of Cash Flows.

NMRE (PIHP): Medicaid (including Autism), North Country capitation payments form the period (based on initial NMRE budget) were \$20,857,777. Expenditures were \$20,743,003, resulting in an UNDER expenditure of \$114,774. Healthy Michigan Plan, North Country capitation payments received for the period were \$1,697,331. Expenditures were \$1,468,223, resulting in an UNDER expenditures of \$229,108.

MDHHS: State general funds allotted to North Country for the period were \$991,141. General Funds expenditures were \$1,068,403 resulting in an OVER expenditure of \$77,262.

**Mr. Ginop asked members if there are any questions about the report. Hearing none, Mr. Ginop directed that the report be placed on file for audit.**

The Committee discussed Performance Based Incentive Payment for FY18 from MDHHS. The NMRE earned \$1,313,748. The funds were distributed to the CMHSPs based on PMPM (per member per month). North Country received \$345,134 as local funds.

The Finance Committee also considered the selection of a new audit firm and recommends Roslund Prestage & Company for financial and compliant audit services. .

**MOTION BY CHRISTIAN MARCUSTO APPROVE A CONTRACT WITH ROSLUND PRESTAGE & COMPANY FOR AUDIT SERVICES IN THE AMOUNT OF \$22,625 FOR FY2019 AND \$23,250 FOR FY2020. MOTION CARRIED**

**ACTION ITEM(S) WITHOUT COMMITTEE REVIEW:**

There were no action items without review.

**PRESENTATION**

North Country CMH Chief Operating Officer Brian Babbitt discussed the Compliance Plan Refresher and 2018 Report. Mr. Babbitt explained that compliance training is required for all employees, board members and contract providers of any entity receiving 5M or more in Medicare/Medicaid Funding. He went on to describe the seven elements for effective compliance;

- **ELEMENT 1** Code of Conduct Standards, Policies and Procedures
- **ELEMENT 2** Compliance Program Administration
- **ELEMENT 3** Training and Education
- **ELEMENT 4** Open Lines of Communication
- **ELEMENT 5** Monitoring, Auditing, and Internal Reporting
- **ELEMENT 6** Investigations
- **ELEMENT 7** Discipline and Documentation Process

There are several laws North Country CMH is required to follow, including the Deficit Reduction Act (DRA), Federal False Claims Act, State of Michigan False Claims Act, Federal Whistleblowers Act, State of Michigan Whistleblowers Act, Affordable Care Act. Mr. Babbitt briefly reviewed each. The NMRE is now required to report quarterly to the Office of Inspector General (OIG) on any suspected fraud or abuse.

Claims validation audits are conducted by the NMRE. If an audited sample yields less than 95% compliance, a Corrective Action Plan is required. If an audited sample yields less than 90% compliance, a larger sample is audited to better define the scope of the issue in addition to a Corrective Action Plan. NCCMH had 100% valid claims in FY2018. NCCMH received one report of suspected fraud pertaining to a self-determination arrangement. After investigation in conjunction with the NMRE, it was determined to be abuse rather than fraud. Funds in the amount of \$31,004.93 for noncompliant services were repaid.

**CHIEF EXECUTIVE OFFICER'S REPORT/COMMUNICATIONS**

Ms. Gebhard referred to a few items from her written report:

First April 22 – Upcoming site reviews for our agency. These include; ISCAT, May; ACT Fidelity, May; MDHHS, July; LOCUS Fidelity, July; Office of Recipient Rights, August; Milliman Fee Screen, TBD; CARF Accreditation, October, making this a busy year with site reviews.

On April 29, Ms. Gebhard facilitated a meeting of the Stepping up project where the WSU technical assistance team presented findings of data collection in the jail. A strategic planning meeting is scheduled for May 29 to develop an action plan.

On May 1, Ms. Gebhard facilitated a phone conversation regarding shared funding of our jail liaison. Four of the six counties were represented, and talks continue on this topic.

On May 2, Ms. Gebhard attended Otsego County's Criminal Justice Coordinating Committee meeting to hear plans for expanding jail capacity and combining facilities; this will impact our lease with the Alpine Center.

On May 6, Ms. Gebhard attended and participated in a meeting of the Northern Michigan Community Health Innovation Region (CHIR) Steering Committee and pointed out that their annual report was shared in the board packet.

Approximately 30 clubhouse members attended the Walk-a-Mile in my Shoes rally in Lansing. They spoke and represented their counties well. Photos were shared.

Ms. Gebhard met with Senator Curt VanderWall, discussing the section 928 funding and the need for inpatient psych beds in northern Michigan. He is hosting a town hall meeting on May 24<sup>th</sup> in district and Stacey Chipman will be attending.

Ms. Gebhard also presented the 2018 NCCMH Annual Report to the Emmet County and Kalkaska County Commissioners and will revisit both to request approval of the Resolution to Remove Section 928.

### **CORRESPONDENCE, ARTICLES, AND INFORMATIONAL ITEMS**

Ms. Gebhard shared several items, bringing the boards attention to the communication from Alan Bolter regarding the FY 2020 Senate and House budget proposals; the Senate boilerplate for Sec. 298 would lengthen pilot from 2 years to 3, clarify HMO's contracting outside of CMH networks and allow for statewide implementation if measures are achieved. This is NOT supported by the CMH Association.

There is a financial placeholder for the local match draw down for section 928 in both the House and Senate budget proposals for further discussion. Please watch for advocacy action alerts.

Ms. Gebhard pointed out a diagram created by MDHHS on the current State Waivers and how they will change when the 1115 Waiver is approved. The document also describes the services covered by each waiver.

### **QUALITY IMPROVEMENT UPDATE**

Amy Christie, Chief Quality Officer, presented the May 2019 QI Update. A Corrective Action Plan was submitted to the NMRE for the standard, "the percentage of new persons starting any needed on-going service within 14 days of non-emergent assessment by a professional for the I/DD Child population." A Lean Process Improvement Project is underway to standardize the intake process for all offices.

Ms. Christie provided an update on the Lean projects underway during Yellow Belt training. Ms. Christie discussed the access center project with the goal of making sure intake assessments are timely. She said that initial findings show a projected saving of \$1,200 in work hours back to staff by eliminating redundancies in the current processes.

Ms. Gebhard noted that Ms. Christie and Ms. Woodhams will be presenting at the CMHA Improving Outcomes conference next month.

### **NORTHERN MICHIGAN REGIONAL ENTITY**

The draft minutes of April 24, 2019 the Northern MI Regional Entity board meeting were shared. Mr. Ginop and Ms. Sherman were in attendance along with Ms. Gebhard. There was an election and new officers were named. Ms. Gebhard directed the board to page 70, the NMRE budget, which shows a deficit. The new Medicaid rates for FY 20 are anticipated in July.

Ms. Gebhard discussed the PA2 substance use funding available to counties and which could help fund the Jail Liaison position.

### **OLD BUSINESS**

There was no old business brought to the board.

### **NEW BUSINESS**

**CMHA Spring Conference:** The conference is being held on June 11-12 in Novi. Sr. Stratz will be attending, as will Ms. Gebhard. This is a membership meeting and we are allowed two votes by Board members. Ms. Gebhard encouraged attendance and mentioned that there are scholarships for clients to attend.

**Policy Approval:** Ms. Gebhard presented a new policy on the *Solicitation of NCCMH Clients or Staff for Research*. While NCCMH will not conduct research, this will allow for the passive solicitation of clients and staff for higher education research papers.

**MOTION BY DENNIS PRIESS TO APPROVE THE SOLICITATION OF NCCMH RECIPIENTS/STAFF FOR RESEARCH PROJECTS POLICY. SUPPORT BY PATTY COX. MOTION CARRIED.**

**BOARD & STAFF COMMENTS - None**

### **ADJOURNMENT**

**There being no further business to come before the board, the meeting is adjourned at 5:20 pm by Board Chair, Ed Ginop.**

  
Edward Ginop, Board Chair