

MINUTES OF THE BOARD
June 18, 2020
North Country Community Mental Health
Telephone and Video-Conference Meeting

BOARD MEMBERS PRESENT: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Robert Draves, David White, Patty Cox, Paul Liss, Christian Marcus, Caroline Loper

BOARD MEMBERS ABSENT: Robert Boyd, Dennis Priess, Louis Scholl

STAFF: Christine Gebhard, Kevin Hartley, Brian Babbitt, Amy Christie, Janelle Kassien, Debra Erber, Lorraine Manary

GUESTS:

Mr. Ginop called the meeting to order at 4:00 p.m.

ROLL CALL

Mr. Ginop welcomed Board members and staff to the meeting. A roll call was taken and quorum present.

PUBLIC COMMENT

Ms. Gebhard shared a message from Ms. Tia Sagar, administrator of NCCMH's transitional home, Gentle Harbor. Ms. Sagar's note provided the results of the recent AFC inspection. The inspection went well, the home is well maintained with few areas to address. The inspector went on to say that "anyone would be lucky to live in Gentle Harbor."

CONSENT AGENDA

The consent agenda includes the agenda overview, minutes of the previous meeting and contracts signed in the past month.

MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED BY DAVID WHITE, SUPPORT BY PATTY COX.

ROLL CALL VOTE:

AYES: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Robert Draves, David White, Patty Cox, Paul Liss, Christian Marcus, Caroline Loper

NAYS: None

MOTION CARRIED.

COMMITTEE RECOMMENDATIONS – BOARD ACTION*

Finance Committee Report: Mr. Marcus reviewed the minutes of the finance committee meeting. This included the Statement of Cash on Deposit, Interim Financial Statements, and Revenue by Fund Source.

Interim Financial Statements were distributed. Mr. Hartley reviewed the Financial Statements through April 30, 2020 including the Statement of Net Position; Statement of Revenues, Expenses, and Changes in Net Position; Trending Revenue and Expenses.

Statement of Net Position as of April 30, 2020: Total assets \$12,622,669; Total liabilities \$8,106,257; Total Net Position \$4,516,412.

Statement of Revenue, Expense and Changes in Net Position: Total Operating Revenue \$29,530,882; Total Operating Expenses of \$28,638,876; Projected increase in Net Position of \$688,616. Decrease in expense due to reduction of contractual day program services, travel. Increase in revenue due to rate adjustments by MDHHS.

Revenue by Funding Source as of April 30, 2020.

Medicaid (including Autism): North Country capitation revenue payments received through the month of April were \$25,999,080 (\$25,085 over projection); expenditures were \$25,339,389, resulting in a Medicaid surplus of \$659,691.

Healthy Michigan Plan: North Country capitation revenue payments received through April 30 were \$2,393,239 (\$13,437 over projection). Expenditures were \$1,864,379 resulting in an HMP surplus of \$528,860.

General Fund: State General Fund revenue received through April was \$1,186,593. Expenditures were \$775,653 and (\$3,331) redirected resulting in an UNDER expenditure of \$407,610

The report will be placed on file for audit.

Chief Executive Officer – Contract Renewal.

Mr. Marcus reported the Finance Committee recommends renewing the CEO's contract for a three (3) year period from April 1, 2020 through March 31, 2023 with no change to benefits or the agency automobile use. The annual salary is recommended to be \$135,000.

RECOMMENDATION BY THE FINANCE COMMITTEE TO RENEW THE CHIEF EXECUTIVE OFFICER'S CONTRACT FOR THREE YEARS TO BEGIN RETROACTIVELY TO APRIL 1, 2020 AND ENDING MARCH 31, 2023. THE ANNUAL SALARY TO BE \$135,000 WITH ALL OTHER BENEFITS REMAINING THE SAME.

MOTION BY CHRISTIAN MARCUS, SUPPORT BY RON ISELER

ROLL CALL VOTE:

AYES: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Robert Draves, David White, Patty Cox, Paul Liss, Christian Marcus, Caroline Loper

NAYS: None

MOTION CARRIED.

ACTION ITEM(S) WITHOUT COMMITTEE REVIEW: NONE

PRESENTATION: Guardianship and Alternatives

Janelle Kassien, LMSW, PMRP, provided an overview of the Michigan Mental Health Code as it relates to Guardianship. She reviewed the history of Guardianship in our state and the move toward the least restrictive option that meets the needs of the individual. Alternatives to the

appointment of a full (plenary) guardianship include a partial guardianship, conservator, patient advocate designation, do-not-resuscitate declaration or durable power of attorney (DPOA). Ms. Kassien provided an overview of each alternative along with the benefits and challenges of each option.

CHIEF EXECUTIVE OFFICER'S REPORT/COMMUNICATIONS

Ms. Gebhard referenced a number of items in her CEO report. In June Ms. Gebhard presented the NCCMH FY19 Annual Report to Antrim, Emmet, and Otsego County's Board of Commissioners. Others are scheduled in July. Ms. Gebhard has been meeting with stakeholders in Charlevoix and Emmet Counties about creating a joint Community Corrections Advisory Board. Emmet County has an Advisory Board, and this would allow Charlevoix Co. access to MDOC funds for jail services.

Union negotiations reached a tentative agreement with a vote to be scheduled before the end of the month. In-office services resumed on June 15. Ms. Gebhard discussed the premium pay increase for direct care staff. The \$2 per hour increase originally approved from April through June may be extended through September with the approval of HB690.

There is an anticipated (negative) supplemental for the state budget FY20. The budget process for FY21 is required to be complete by July 1; however, the legislature will likely push that requirement out to start with the FY22 budget. Ms. Gebhard directed the boards attention to a PowerPoint presentation by Allen Jansen, Senior Deputy Director of BHDDA, promoting the expansion of the Behavioral Health Home model. Ms. Gebhard also noted a number of house bills including: HB5832 expanding crisis centers; HB5412-16 telehealth bills; and HB5298, which would provide residential treatment for youth in a secure residential treatment center providing diversion or stepdown from inpatient hospitalization.

QUALITY IMPROVEMENT UPDATE

Ms. Christie shared an update on the MDHHS Mission Based Performance Indicators on Access Timeliness. North Country met all performance indicators in the second quarter of FY20. The clinical team is reviewing processes to decrease the average number of days to intake assessment and first service appointments to seven.

Lean teams are actively working on three processes: emergency services screen, guardianship testing, and registration for training. A fourth process for review will be the guardianship/psychological testing process. Lean Healthcare Simulations have been suspended until the agency can safely hold in-person trainings of up to fifteen people in close proximity to each other.

NCCMH is currently completing the annual performance improvement project (PIP) on Attention Deficit Disorder Causal Barrier Analysis for children of a specific age group who are prescribed ADD medications. It tracks follow up appointments with the prescriber.

NCCMH had its annual External Quality Review by HSAG for performance indicators. This was an annual NMRE audit, and preliminary findings were positive.

NORTHERN MICHIGAN REGIONAL ENTITY

Mr. Ginop provided an update on the NMRE Board of Directors. The NMRE Board elected a new slate of officers at their last meeting. The officers are now; Chair – Gary Nowak, Vice-Chair

– Don Tanner, Secretary – Ed Ginop. Don Smeltzer, from Centra Wellness Network, was elected to the board.

Mr. Marcus has invited Senators Whiteford and Cole to a future NMRE meeting to discuss Senate Bill 5832 on crisis stabilization units

OLD BUSINESS

Ms. Gebhard provided an update on NCCMH’s response to the COVID pandemic. Offices are opening slowly during phase 5 of the Governors six phase plan stop the spread of the virus and re-open the state. We continue tracking COVID cases in our six-county area and new cases have remained stable.

NEW BUSINESS

Ms. Gebhard discussed providing an iPad to each Board Member to access all NCCMH Board information and Zoom meetings. The SharePoint platform will be used for access to all Board documents. Mr. Ginop is testing the device. Board members recommend a stand be included. Training will be arranged for the Board, with a demonstration at the July board meeting. NCCMH Electronic Use Policy will extend to board members.

BOARD & STAFF COMMENTS

Mr. Newman commended the Finance Director, Kevin Hartley, for his work and professionalism.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 5:31 p.m. by Board Chair, Ed Ginop.


Edward Ginop, Board Chair