

MINUTES OF THE BOARD

April 16, 2020

North Country Community Mental Health Telephone and Video-Conference Meeting

BOARD MEMBERS PRESENT: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Christian Marcus, Robert Draves, Robert Boyd, David White, Patty Cox, Paul Liss, Louis Scholl, Caroline Loper

BOARD MEMBERS ABSENT: Dennis Priess

STAFF: Christine Gebhard, Kevin Hartley, Amy Christie, Brian Babbitt, Stacey Chipman, Tim Stapp, Lorraine Manary

GUESTS: Derek Miller, Principal, Roslund, Prestage & Company

Mr. Ginop called the meeting to order at 4:00 p.m.

ROLL CALL

Mr. Ginop welcomed Board members and staff to the meeting. A roll call was taken and quorum was present.

PUBLIC COMMENT

None

CONSENT AGENDA

The consent agenda includes the agenda overview, minutes of the previous meeting and contracts signed in the past month.

MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED BY KARLA SHERMAN, SUPPORT BY ROBERT BOYD.

Ayes: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Christian Marcus, Robert Draves, Robert Boyd, Caroline Loper, David White, Patty Cox, Paul Liss, Louis Scholl

Nays: None

MOTION CARRIED.

COMMITTEE RECOMMENDATIONS – BOARD ACTION*

Personnel Committee Report: Ms. Cox presented the March 31, 2020 meeting minutes. The committee reviewed the new Paid Time Off Policy and recommended the board support it. The committee also reviewed the CEO evaluation results and recommend the board renew Ms. Gebhard's current three-year contract which ended April 1. The committee also supports the compensation request deferring the level to the Finance committee for their recommendation.

Executive Committee Report: Mr. Ginop reviewed the April 2, 2020 meeting minutes which was called to quickly put the Paid Time Off Policy into effect allowing staff to donate and receive needed paid time off. The policy was approved by roll call vote with all in favor.

MOTION TO ACCEPT THE RECOMMENDATION TO APPROVE THE EXECUTIVE COMMITTEE REPORT AS PRESENTED BY PATTY COX, SUPPORT BY RON ISELER.

Ayes: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Christian Marcus, Robert Draves, Robert Boyd, Caroline Loper, David White, Patty Cox, Paul Liss, Louis Scholl

Nays: None

MOTION CARRIED.

Finance Committee Report: Ms. Cox presented the April 16 meeting minutes. The committee accepted the Revenue and Expenditure Report and Bills through March 31, 2020. The committee also accepted the February 29, 2020 Interim Financial Statements. The committee received reports on the FY19 performance-based incentive payment, the NMRE Funding Source Report through February 29, 2020 and the NMRE Projected Revenue Compared to Actual Report through March 31, 2020. The committee deferred a decision on the CEO's compensation until June.

Mr. Ginop asked members if there were any questions about the financial reports. Hearing none, Mr. Ginop directed the reports be placed on file for audit.

Nominating Committee Report: Mr. Scholl began the report by reviewing the officers for this past year; Ed Ginop, Chair; Karla Sherman, Vice-Chair and Sr. Augusta Stratz, Secretary. The nominating committee recommends the officers remain the same as last year.

MOTION BY LOUIS SCHOLL, SECOND BY ROBERT BOYD TO NOMINATE THE SLATE OF OFFICERS AS FOLLOWS;

- Ed Ginop, Chair
- Karla Sherman, Vice-Chair
- Sr. Augusta Stratz, Secretary

Ayes: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Christian Marcus, Robert Draves, Robert Boyd, Caroline Loper, David White, Patty Cox, Paul Liss, Louis Scholl

Nays: None

MOTION CARRIED.

ACTION ITEM(S) WITHOUT COMMITTEE REVIEW: There were none.

PRESENTATION: FY '19 Financial Audit Report

The Fiscal Year 2019 financial audit report was presented by Derek Miller, Principal of Roslund, Prestage & Company (RPC). Mr. Miller began by providing an overview of responsibilities of both the auditor and management. It is the opinion of RPC that the financial statements present fairly, in all material respects, the financial position of NCCMH as of Sept. 30, 2019. Mr. Miller pointed out a new footnote added in FY19 referring to the Restricted for Building Reserve line item under Net Position. The footnote was added in accordance with GASB 88 disclosure requirements. The overall change in net position was positive, reversing the loss in net position from the FY18 audit.

MOTION TO ACCEPT THE AUDIT REPORT AS PRESENTED BY KARLA SHERMAN, SUPPORT BY SR. AUGUSTA STRATZ.

Ayes: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Christian Marcus, Robert Draves, Robert Boyd, Caroline Loper, David White, Patty Cox, Paul Liss, Louis Scholl

Nays: None

MOTION CARRIED.

CHIEF EXECUTIVE OFFICER'S REPORT/COMMUNICATIONS

Ms. Gebhard started by reading a staff member thank you note to the board for their advocacy and support of our benefits package here at NCCMH. She went on to direct the Board's attention to the CEO report. Much of the activity of the past month has been focused on the agency's response to the COVID-19 pandemic. She noted that Mr. Babbitt is holding weekly virtual meetings with providers.

Providing an update on Policy and Legislation Ms. Gebhard noted that the Section 1135 Waiver was approved. She said the Section 1915(c) Waiver Appendix K was stalled at the department, but action may occur this week. These will provide the necessary relaxation of rules and regulations, and flexibility in service delivery during the pandemic. The legislature granted the Governor ninety days to distribute federal COVID response funding without legislative approval. MDHHS is providing \$5M in GF funds; a model for distribution is being worked out. The behavioral health system redesign is on hold and the funding for additional staff was pulled out of the state budget.

NCCMH received notice of approval for a Mental Health Block Grant award of \$180,000 to provide the myStrength application which offers online behavioral health support; dependent on funding availability in FY21-22.

Ms. Gebhard reviewed the Executive Team Summary report sent to the board, which includes activities of the past month in clinical services; administrative operations, and information technology. This will be an ongoing addition to the CEO report.

QUALITY IMPROVEMENT UPDATE

Ms. Christie shared an overview of the April QI report on access timeliness performance indicators for the first quarter of FY20. Two indicators were below target, assessment to first service for individuals with disabilities, and inpatient screening within 3 hours for adults. Changes aimed at remedying this include implementation of Zoom technology and streamlining scheduling processes.

NORTHERN MICHIGAN REGIONAL ENTITY

The March 26, 2020 Northern Michigan Regional Entity board meeting was canceled.

OLD BUSINESS

There was no old business brought before the board.

NEW BUSINESS

Mr. Babbitt reviewed the Compliance Training materials that had been sent to Board members in advance and asked if there were questions. Board members were asked to complete the attestation and conflict of interest forms and return them to the office by mail.

Executive committee met April 15 to approve Ms. Gebhard submitting her nomination for the National Council for Behavioral Health Board. She was encouraged by CMHA to apply and the application was due on April 15. If accepted the position would start in July for a 3-year term.

BOARD & STAFF COMMENTS

A question on whether NCCMH staff engaging with clients are provided appropriate PPE was posed from the public. Ms. Gebhard responded that all staff have appropriate PPE. Ms. Sherman commented that it is good to hear everyone and thanked staff and IT for their remarkable efforts.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 5:03 p.m. by Board Chair, Ed Ginop.


Edward Ginop, Board Chair