

MINUTES OF THE BOARD
March 19, 2020
North Country Community Mental Health
Telephone and Video-Conference Meeting

BOARD MEMBERS PRESENT: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Christian Marcus, Robert Draves, Robert Boyd, David White, Patty Cox, Paul Liss, Louis Scholl

BOARD MEMBERS ABSENT: Dennis Priess, Caroline Loper

STAFF: Christine Gebhard, Kevin Hartley, Amy Christie, Brian Babbitt, Joe Balberde, Stacey Chipman, Tim Stapp, Lorraine Manary

GUESTS:

Mr. Ginop called the meeting to order at 4:00 p.m.

ROLL CALL

Mr. Ginop welcomed Board members and staff to the meeting. A roll call was taken and quorum present.

PUBLIC COMMENT

None

CONSENT AGENDA

The consent agenda includes the agenda overview, minutes of the previous meeting and contracts signed in the past month.

MOTION BY ROBERT DRAVES, SUPPORT BY PATTY COX TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

Ayes: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Christian Marcus, Robert Draves, Robert Boyd, David White, Patty Cox, Paul Liss, Louis Scholl

Nays: None

MOTION CARRIED.

COMMITTEE RECOMMENDATIONS – BOARD ACTION*

Finance Committee Minutes: The Finance Committee met on March 19. Mr. Marcus reported details of the Revenue and Expenditure Report, and Bills through February 29, 2020. Balance on February 1, 2020 was \$2,948,320.06. Receipts through February were \$4,402,214.51; expenditures were \$4,246,186.57. Ending balance as of February 29 was \$3,104,348.

Mr. Marcus reviewed the Financial Statements through January 31, 2020 including the Statement of Net Position; Revenue by Funding Source; Expenditures by Line Item; and Statement of Cash Flows.

Medicaid (including Autism): North Country capitation revenue payments received through the month of January were \$14,579,799 (\$262,484 under projection); expenditures were \$15,200,065, resulting in an OVER expenditure of \$620,266.

Healthy Michigan Plan: North Country capitation revenue payments received through January 31 were \$1,283,707 (\$76,180 under projection). Expenditures were \$1,145,890 resulting in an UNDER expenditure of \$137,817.

General Fund: State General Fund revenue received through December was \$678,052. Expenditures were \$383,722 and (\$2,417) redirected resulting in an UNDER expenditure of \$291,914.

Net Position was \$296,003; an increase of \$203,958 over budget.

Mr. Ginop asked members if there were any questions about the financial reports. Hearing none, Mr. Ginop directed the reports be placed on file for audit.

Executive Committee Minutes: The Executive Committee met on March 19. Mr. Ginop presented a recommendation to approve revisions to the Subcontract between the NRME and NCCMH for Medicaid Managed Specialty Supports and Services. Revisions are largely to bring this agreement current with the new 1115 Waiver requirements.

MOTION BY LOUIS SCHOLL, SUPPORT BY ROBERT BOYD TO ACCEPT THE RECOMMENDATION TO APPROVE THE NMRE & NCCMH SUBCONTRACT FOR MANAGED SPECIALTY SUPPORTS AND SERVICES AS PRESENTED.

Ayes: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Christian Marcus, Robert Draves, Robert Boyd, David White, Patty Cox, Paul Liss, Louis Scholl

Nays: None

MOTION CARRIED.

Program Committee Minutes: Mr. Iseler briefly reviewed the four reports that were covered at the March 12 Program Committee: Risk Management Annual Report; MDHHS Site Review Findings and the NCCMH Corrective Action Plan; FY 2019 Utilization Management Annual Report; and the MDHHS Annual Needs Assessment. He commended the presenters for the comprehensiveness of the reports and encouraged all board members to read them.

MOTION BY KARLA SHERMAN, SUPPORT BY SR. STRATZ. TO ACCEPT THE RECOMMENDATION TO APPROVE THE RISK MANAGEMENT ANNUAL REPORT, UTILIZATION MANAGEMENT ANNUAL REPORT, AND THE MDHHS ANNUAL NEEDS ASSESSMENT AS PRESENTED

Ayes: Ed Ginop, Sr. Augusta Stratz, Karla Sherman, Michael Newman, Ron Iseler, Christian Marcus, Robert Draves, Robert Boyd, David White, Patty Cox, Paul Liss, Louis Scholl

Nays: None

MOTION CARRIED.

ACTION ITEM(S) WITHOUT COMMITTEE REVIEW: NONE

PRESENTATION: Gentle Harbor presentation will be given at a later date.

CHIEF EXECUTIVE OFFICER’S REPORT/COMMUNICATIONS

Ms. Gebhard directed the Boards attention to the CEO report. On March 10 Ms. Gebhard toured McLaren’s Cheboygan campus to determine if the space may be suitable for a crisis center or psychiatric hospital beds if an entity is interested in creating one.

Ms. Gebhard discussed attending a Crisis Partners meeting. The group is working with Representative Whiteford’s office on changes needed to the mental health code for crisis stabilization units.

Ms. Gebhard met with the Director of Emmet County’s Community Corrections Advisory Board on the possibility for a joint venture with Charlevoix County. This may an avenue for funding jail services and future regional collaboration for jail diversion.

Ms. Gebhard reviewed highlights from the CMHAM Policy and Legislative committee meeting including several bills in process; however, the legislature is in recess until April 20. They did approve a \$125M FY20 supplemental for hospitals, coronavirus monitoring, and other needs.

Ms. Gebhard also shared a letter from Senate Majority Leader Mike Shirkey to CMS Director Verma on the Medicaid Fiscal Accountability Regulation which threatens the states’ ability to use provider taxes to fund Medicaid.

QUALITY IMPROVEMENT UPDATE

Ms. Christie shared an overview of the Customer Satisfaction Survey for physician and nursing services. NCCMH’s overall average survey score was 80%, as compared to the 79.8% average score for the NMRE. The goal is 90% overall satisfaction.

Two additional staff began Lean Champion training in February. They will be working on certification through August 2020. Lean Healthcare Simulations for newer staff started in March. These will be provided quarterly as part of new hire orientation.

NORTHERN MICHIGAN REGIONAL ENTITY

The draft minutes of February 27, 2020 Northern Michigan Regional Entity board meeting were shared. Ms. Gebhard also reviewed the NMRE Funding Source Report which shows North Country CMH in relation to other members of the NMRE. NCCMH is overspent in Traditional Medicaid by (\$620,266) and underspent in HMP by \$137,817.

The NMRE FY2019 preliminary year-end financials show an overall \$8.4M deficit, more than half of which is attributed to one CMH. This leave the region with an ISF of just over \$5M. A plan for refunding the ISF will be developed.

OLD BUSINESS

There was no old business brought before the board.

NEW BUSINESS

Coronavirus (COVID-19) Response: NCCMH’s response is rapidly changing and adapting to new information as it is available. Our COVID Response Team (Christine Gebhard, Stacey Chipman, Debra Erber, Brian Babbitt) meets each morning to re-assess the day before and develop an action plan. Dr. Chipman, Chief Clinical Officer, gave on overview of changes to

clinical services. Services are being provided by telephone or telehealth, and more frequent safety checks are made on clients who would benefit from them. Outpatient offices are open for walk-in or urgent needs. Anyone entering is screened at the door. Emergency services are via telehealth exclusively. Clubhouses are closed but delivering lunches and providing additional food for those in need three times per week. Day Programs are closed and staff have been reassigned to assist with screenings. A “warm help line” is being set up for general community concerns.

Ms. Erber, Director of Nursing, provided an overview of medical services. Health services staff have been monitoring the CDC and MDHHS sites for direction. Information on the virus has been posted at all sites and a PowerPoint was created to share on monitors in the waiting areas. Medication reviews and psychiatric evaluations are done via telehealth. Nurses are providing injections in the field with a phone call and screen completed before each visit.

Mr. Babbitt, Chief Operations Officer, discussed provider and operation responses to the situation. We have a robust communication system and send regular updates. NCCMH is using online trainings provided by other CMH's. Human Resources is writing interim guidelines and responding to staff questions. The agency was able to stock up on cleaning supplies for most sites. The agency is in communication with emergency managers in each county and will participate in a conference call with the Northwest Health Dept. on March 20.

NMRE Board membership: Mr. Ginop reappointed Ms. Sherman to the NMRE board. Her current term ends April 1, 2020

Appoint Nominating Committee to select officers: Mr. Ginop appointed the following individuals to the Nominating Committee: Mike Newman, Robert Draves, Louis Scholl, David White, Patty Cox and Paul Liss. A slate of officers should be presented at the April meeting.

Personnel Committee meeting: Ms. Cox informed the board of the scheduled March 31st meeting to review evaluations of the Chief Executive Officer. Following this meeting and prior to the April board meeting Ms. Cox and Ms. Gebhard will discuss the evaluation.

BOARD & STAFF COMMENTS – Board members voiced their appreciation of NCCMH staff and the work they are doing in this trying time. The sentiment was echoed by all.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 5:28 p.m. by Board Chair, Ed Ginop.

Edward Ginop, Board Chair