

North Country Community Mental Health

CONTRACT EMPLOYMENT OPPORTUNITY

OCCUPATIONAL THERAPIST. Part time Contract position available to provide services to persons with Developmental Disabilities living in a 6 county area covering Antrim, Kalkaska, Emmet, Charlevoix, Cheboygan and Otsego counties. Caseload assignments will be defined based on location of applicant and will generally not encompass all 6 counties. Working as a member of an interdisciplinary team, the duties will include assessment and treatment of motor, sensory limitations and sensory processing disorders, self care and vocational needs to people living in a variety of residential settings, training support staff to provide ongoing treatment. This involves travel to the homes and program sites. Candidate must Possess a Bachelors or Masters Degree in Occupational Therapy from an accredited or recognized College or University. Requirements of a current State of MI licensure and registration from the AOTA are essential. Previous experience with people with developmental disabilities is preferred. Must be able to visit consumers in their homes and travel to various sites.

Hourly wage is negotiable depending on experience. Send cover letter, resume, three letters of reference and wage requirements to: Human Resources, North Country Community Mental Health, One MacDonald Drive, Suite A, Petoskey, MI 49770, Fax: (231) 347-1241, E-mail: hr@norccmh.org. EOE

Specific Responsibilities:

1. **Serves as a member of the Interdisciplinary Team and is responsible for the development of the Individual Plan of Service programs in areas such as reflex, gross motor, fine motor and functional living skill development.**
2. Evaluates and diagnoses functional strengths and weaknesses through interview, observation and use of standardized and non-standardized tests along with periodic updates for respective plan of service reviews. Updates and evaluates progress annually for consumers receiving active services.
3. Recommends treatment methods and exercises specific to the needs of the individual. Writes individual programs and provides in-service for staff to carry out programs which may involve facilitation of righting, protective, and equilibrium reactions; inhibition of primitive reflexes; maintenance and/or refinement of fine and gross motor skills development; development of self-care leisure or recreation activities; prevention of progressive disability or enhancement of present functional skill through use of orthotic, prosthetic or positioning devices, and assisted and adaptive

equipment; or promotion of self and environmental awareness through sensory stimulation. All programs will be designed to enhance the normalization of consumer's lifestyle with the community.

4. May perform direct therapy or training as required.
5. Evaluates and constructs equipment as needed.
6. Maintains records and progress notes detailing diagnosis, treatment and effect on consumers.
7. Coordinates all therapy programs with other staff members.
8. Possess the ability to visit consumers in their residence or work place.
9. Assists coordinators in conducting/planning in-service programs as required.
10. Attends meetings as required by the supervisor.
11. Consults with staff, individuals and other agencies.
12. May be required to utilize own vehicle.
13. Learns new information regarding treatment of developmentally disabled consumers through self-training, reading, in-service or conferences.
14. Provides complete and timely documentation of relevant activities in the paper or electronic clinical record and the agency information management system in accordance with agency policy and procedure and Medicaid requirements.
15. Meets direct and indirect service activity expectations.
16. Perform other duties as assigned by Clinical Supervisor or Associate Director DD.