

North Country Community Mental Health

EMPLOYMENT OPPORTUNITY

MODERATOR: North Country Community Mental Health Services “From Decisions To Actions” program seeks a Moderator for Emmet County. Facilitate two hour psycho-educational classes twice a week for either youths or parents. The ten-week sessions address issues of conflict, communication, decision-making and consequences. This position requires a GED or equivalent. Candidate needs to be committed to youths, parents and family preservation. Must be energetic, outgoing, mature, and have experience with difficult youths and families. This position is part time with variable evening hours. Salary starts at \$12.56 per hour. Please send resume and letter of application to Human Resources, North Country Community Mental Health, One MacDonald Drive, Suite A, Petoskey, MI 49770, Fax 231-347-1241 or E-mail to hr@norcocmh.org. E.O.E. Posting closes 9/23/11.

SUMMARY: “From Decisions to Actions” is a youth/parent intervention program, designed to address the needs of high-risk youths. The program incorporates ten weekly two-hour sessions, which provides each youth with a mentor who works with assisting them in developing constructive goals. Parental attendance is required and they work together in a separate group developing skills to assist holding their youth accountable.

Specific Responsibilities:

1. Maintains weekly attendance of youths and parents.
2. Provides weekly feedback regarding instruction and youth’s/parent’s progress, specifically the progress towards graduation.
3. Provides weekly instruction to youth/parent following a workbook format. Maintains a positive classroom atmosphere. Offer youth/parent positive feedback when appropriate.
4. Attends “From Decisions to Actions” graduation.
5. Assists youths in identifying goals.
6. Assists mentors on any issues that may impede the youth’s success in the program.
7. Adheres to all policies, procedures, and/or legal commitments to the recipients as required by NCCMH and DCH rules.
8. Participates in staff meetings, in-services, trainings, special meetings, and committees as required.
9. Performs other duties as assigned by Supervisor or Program Coordinator.