

North Country Community Mental Health
EMPLOYMENT OPPORTUNITY

North Country Community Mental Health employees are our best source for future employees. Are you interested in this position or is there a qualified person you know who would be interested and would be a good addition to the NCCMH team?

COMMUNITY LIVING SUPPORT (CLS) SPECIALIST - Part time up to 30 hours per week. Starting wage is \$12.25 per hour with paid time off benefits. Position based out of Rapid City serving Antrim and Kalkaska Counties. Union position. Must have high school or GED and experience working with people with disabilities. Must satisfactorily complete applicable training and apply to work environment. Prefer prior experience in human services and/or knowledge of serious mental illness. Applicant must be free of physical limitations and able to access consumer residences. Possess a valid Michigan driver's license with a satisfactory driving record.

SUMMARY: The CLS Specialist provides community living supports to increase or maintain self-sufficiency, facilitating an individual's achievement of his or her goals of community inclusion and participation, independence or productivity. The CLS Specialist engages in a wide range of activities providing supports in the consumer's residence or in community settings in accordance with goals, objectives and services outlined in the consumer's Plan of Service. The CLS Specialist is an integral part of the Community Support Services team and participates in team, staff and in-service meetings delivering services to consumers with serious mental illness.

Specific Responsibilities:

1. Under supervision, participates in supporting consumers in the achievement and stabilization of goals and increases self-sufficiency according to the Plan of Service.
2. Serves as a role model to consumers by assisting and supporting consumers in performing and maintaining their basic and advanced self-care skills in order to promote healthy adult role functioning. Activities include but not limited to: money management, assisting with household chores, socialization and relationship building, transportation, participation in community activities, attendance at medical appointments, and shopping.
3. Participates with consumers in a wide range of social, recreational and task-oriented activities to support improved functioning while maintaining appropriate therapeutic relationships.
4. Offers input for treatment planning, activities and provides individualized therapeutic experiences for each resident. Observes and reports any physical symptoms and reactions or changes in the mental condition of assigned consumer to Service/Supports Coordinator or Supervisor immediately. Records the observations in progress notes/data sheets.
5. Maintains a safe environment by utilizing approved crisis intervention techniques when necessary and accesses emergency protocols during critical incidents.
6. Utilizes crisis intervention techniques and active listening skills to assist consumers to achieve stabilization and adjustment to the community.
7. Attends and participates in team, staff and in-service trainings.
8. Collects pertinent data, records and communicates observations to team members.
9. Position requires physical ability to complete and maintain certification in CPI (intervention techniques).
10. Performs all areas of job description without any physical restrictions, which would include lifting, bending, and stretching.
11. Transports consumers to and from programming, Clubhouse, appointments, etc.
12. Performs other related duties as assigned by the Supervisor.

Please send resume and letter of application to Human Resources, North Country Community Mental Health, One MacDonald Drive, Suite A, Petoskey, MI 49770, FAX 231-347-1241 or e-mail to hr@norcocmh.org. E.O.E.