

MINUTES OF THE BOARD

May 20, 2010

**Commissioner's Room
Antrim County Building
205 E. Cayuga
Bellaire, Michigan**

BOARD MEMBERS PRESENT: Debra Kimball, Louis Scholl, Jane Dunaway, Ann Smith, Joel Evans, Ed Ginop, Dan Plasencia, George Anthony, Robert Boyd, Laura Stanek, Paul Liss, Alice Mushlock, Sr. Augusta Stratz, Karla Sherman

STAFF: Alexis Kaczynski, David Schneider, Jan Smith, Christine Gebhard, Donna Wheeler, Joan Booth

GUESTS: Suzanne Muma & Robyn Ames, Bergmann Center

Ms. Dunaway called the meeting to order at 4:30 p.m.

ROLL CALL

Ms. Dunaway welcomed the Board members and staff to the meeting.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, March 31, 2010	\$4,666,991.91
Receipts, Adjustments & Transfers, April	\$2,756,844.81
Total Disbursements & Adjustments, April	\$2,760,632.78
Decrease in Cash Balance	\$ 3,787.97
Balance, April 30, 2010	\$4,663,203.94

*Approximately \$2,335,438 has been advanced from the State of Michigan and has been encumbered for outstanding bills.

Financial Statement – Managed Care Operations - North Country CMH:

Balance on Hand, March 31, 2010	\$ 626,855.80
Receipts, Adjustments & Transfers, April	\$5,040,293.02
Total Disbursements & Transfers, April	\$5,061,560.03
Decrease in Cash Balance	21,267.01
Balance, April 30, 2010	\$ 605,588.79

*Included in the balance is the Medicaid Internal Service Fund balance of \$327,851. Of this amount, \$43,016 is the Northern Michigan Substance Abuse Services (NMSAS) Internal Service Fund.

MOTION BY ED GINOP, SECOND BY SR. AUGUSTA STRATZ, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED.

Information (I) Items from Committee Reports

Information items were included in the committee minutes.

Privileging Recommendations

There were no privileging recommendations reviewed by the Board this month.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

Program Committee

Minutes of the Program Committee meeting were included in the board packet. Mr. Scholl reviewed the Provider Network Plan.

MOTION BY LOUIS SCHOLL TO APPROVE THE PROVIDER NETWORK PLAN. MOTION CARRIED.

Mr. Scholl reviewed the Access to Care Plan

MOTION BY LOUIS SCHOLL TO APPROVE THE ACCESS TO CARE PLAN. MOTION CARRIED.

Mr. Scholl reviewed the Program Policy Guidelines

Mr. Scholl reviewed the Plan for Quality Improvement.

MOTION BY LOUIS SCHOLL TO APPROVE THE PLAN FOR QUALITY IMPROVEMENT. MOTION CARRIED.

Mr. Scholl reviewed the Utilization Management Plan. There were minor changes in the second objective and the Clinical Quality Liaison and Director were added as permanent committee members.

MOTION BY LOUIS SCHOLL TO APPROVE THE UTILIZATION MANAGEMENT PLAN. MOTION CARRIED.

Mr. Scholl reviewed the Information System Policy.

MOTION BY LOUIS SCHOLL TO APPROVE THE INFORMATION SYSTEM POLICY. MOTION CARRIED.

Finance Committee

Board members were referred to the Finance Committee minutes distributed at the meeting. Ms. Stanek reviewed the Budget Status Report for the period ending March 31, 2010. She also reviewed the Affiliation Financial Update for the period ending March 31, 2010.

Ms. Stanek next reviewed Budget Amendment #1, FY09-10 and explained the increased Medicaid revenue.

MOTION TO APPROVE BUDGET AMENDMENT #1 FOR FY09-10. MOTION CARRIED.

Ms. Stanek reviewed Affiliation Budget Amendment #1, FY09-10. She explained the plan for this budget.

MOTION TO APPROVE AFFILIATION BUDGET AMENDMENT #1, FY09-10. MOTION CARRIED.

Ms. Stanek reviewed the participation in the Rural Health Care Pilot Program. The agency has received notice that the sites were selected for participation in this grant which is intended to increase health care related broadband availability in Michigan's non-metropolitan areas. There is some research needed, as it isn't clear whether participation in the pilot would, indeed, be the best alternative for North Country.

MOTION BY LAURA STANEK TO APPROVE THE RURAL HEALTH CARE PILOT PROGRAM IF STAFF DETERMINES THAT IT IS THE BEST ALTERNATIVE. MOTION CARRIED.

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

There were no action items.

PRESENTATION

Bergmann Center

Suzanne Muma introduced herself and indicated that she has been with the center since 1997. She also introduced Robyn Ames who has worked for Bergmann Center for three years. They have a big auction fundraiser every year. Ms. Muma showed a slide presentation about the center, in which clients related what they like about Bergmann Center. It also showed activities and projects that are offered. She talked about the Aktion Club and what they do. She described Project Connect and the exciting projects

they do such as the Washington D.C. trip. She reviewed employment opportunities for the clients and described the Board of Directors and staff members. She reviewed the mission statement. Ms. Muma explained that they serve 47 individuals at this time. This year's operating budget is around \$603,000. They contract with CMH and provide services during the day and after hours.

Ms. Ames reported that on June 3rd they are going to Washington D.C. and they would like to do a big trip every two years. There are eight people going and they raised the money in four months to go on this trip. In addition, several smaller trips and activities take place during the summer months.

Ms. Muma explained that the center has nine full time staff and is in the process of hiring two part-time and one seasonal staff. Out of the clients they serve 70% are involved in some type of employment. They are now offering in home assistance to individuals who want to move into their own apartment and they are a provider with DHS. They are planning to open a resale shop and clients and volunteers will be running that venture. The Aktion Club is part of the Kiwanis Club. Charlevoix County Transit transports and they have vans of their own to transport clients. She asked for the addresses of the Board members to send them information.

OLD BUSINESS

No old business.

NEW BUSINESS

Ms. Kaczynski reported on a wrongful death lawsuit filed against one of the contractors and also filed against North Country CMH. NCCMH was enjoined because it is the agency that funds the contractor. The client death occurred due to choking. The guardian is suing and NCCMH's insurer, Michigan Municipal Risk Management Authority, has been informed and has assigned an attorney. Staff has met with the attorney, who is confident about fighting the suit. MMRMA sent the agency a reservation of rights letter saying they will defend NCCMH in this suit but will not pay for "contract damages". Ms. Kaczynski explained MMRMA and that it is a good affordable insurance company geared toward governmental agencies. It is a self insurance pool and is not a premium based insurance.

Ms. Dunaway explained the Board committee changes.

Ms. Dunaway referred to the news article on Joe Hebel in the Boston Marathon and gave a "Hats off to Joe".

DIRECTOR'S REPORT/COMMUNICATIONS

Ms. Kaczynski reported that staff just returned from the Association Conference. She said that Ron Manderscheid, Executive Director of the National Association of County

Behavioral Health and Developmental Disability Directors (NACBHDD) spoke and made an exciting presentation on national health care. Mike Head made a presentation on “Achieving Integration of Physical and Behavioral Health Care”. Ms. Kaczynski indicated that she retired from the second vice-presidency with the Association and was elected Treasurer.

Also Ms. Kaczynski reported that the agency had a surprise site review of its CAAC (Certified Advanced Addiction Counselor) accreditation for the Northern ACT Program. The reviewers showed up unannounced and there was only one finding regarding notification of client confidentiality. Ms. Gebhard indicated that this was already being addressed in procedure.

Ms. Kaczynski referred to the news article about the landlord at Petoskey Club.

Ms. Kaczynski reported on the State House budget bill and indicated that the House largely concurred with the Executive Budget and did not agree with the massive cuts in the Senate budget bill. The budget will have to go to conference committee to work out the differences.

Ms. Kaczynski referred to the Board Retreat and said that she will send the Board members an evaluation form regarding the retreat. She thanked everyone who attended and felt that it was an interesting and informative day.

Ms. Kaczynski indicated that the Association is stepping up its budget advocacy efforts to preserve CMH funding and fight the budget cuts proposed by the State Senate. Everyone needs to communicate with the state legislators. Within a certain day window they want to impact the legislators with emails, letters, etc. The advocacy plan can be accessed at the MACMHB website. It is very important for the agency that everyone participate. Ms. Kaczynski indicated that she would get this information out to the Board members.

AFFILIATION (MANAGED CARE OPERATIONS) REPORT

Mr. Schneider referred to the update that was distributed today. The FY10 Medicaid rates were finally approved. He explained that two weeks ago there was not enough cash flow to pay the bills and now the Medicaid revenue has substantially increased. It is worrisome that the rate approval came so late in the fiscal year. The recommendation is to put \$2 million back in the risk reserve. He referred to the FY9-10 budgets for the three boards and after all expenses there is some residual funding left to advance priorities in the ARR. The Directors will meet next week to make a plan for these expenditures.

He reported on a Block Grant proposal for services for adults with mental illness and that the PIHP will submit a proposal to enhance community based peer support services. If funded, the grant request would hire a position for two years to develop these peer support groups and the infrastructure to keep it going.

The PIHP established an Improving Practices Leadership Team to work with the block grants for evidence based practices. MDCH has made \$20,000 available through block grants to assist in the development of these groups. The Northern Affiliation's IPLT will submit a request for funding to support a consultant to work with the IPLT to address specific rural issues relating to model fidelity.

Last week he made a presentation to Northeast Michigan CMH similar to the report to this board last month. The Northeast Michigan CMH board questioned the role of the Affiliation Board and whether it should be augmented. This will be discussed at the June Affiliation Board Meeting.

LONG RANGE PLAN/QUALITY IMPROVEMENT UPDATES

Ms. Gebhard referred to the satisfaction survey summary that was included in the Board mailing. Stakeholders are asked a series of questions about how the relationship is working and the goal is that 95% will report being satisfied at a score of 3 or higher. The result was 92% satisfied. She reviewed the percentages and two areas that stand out are staff training offered routinely enough and receiving documentation in a timely fashion. She highlighted some of the comments. There are opportunities for improvement but the contractor providers are largely satisfied. Next month she will have the referral source satisfaction report. She feels that the surveys should also be shared with the individual homes and compiled into one.

MOTION BY ED GINOP, SECOND BY BOB BOYD, TO ADJOURN THE MEETING AT 6:10 P.M. MOTION CARRIED.

Jane Dunaway, Board Chair