

MINUTES OF THE BOARD

June 17, 2010

North Country Community Mental Health

Board Room

One MacDonald Drive

Petoskey, Michigan

BOARD MEMBERS PRESENT: Debra Kimball, Louis Scholl, Jane Dunaway, Ann Smith, George Anthony, Laura Stanek, Karla Sherman, Paul Liss, Sr. Augusta Stratz, Ed Ginop, Dan Plasencia, Robert Boyd,

BOARD MEMBERS ABSENT: Alice Mushlock, Joel Evans

STAFF: Alexis Kaczynski, David Schneider, Donna Wheeler, Christine Gebhard, Carole Merritt-Doherty, Joan Booth

Ms. Dunaway called the meeting to order at 4:35 p.m.

ROLL CALL

Ms. Dunaway welcomed the Board members and staff to the meeting.

PUBLIC COMMENT

There was no public comment. Ms. Kaczynski indicated there was not a quorum for Finance Committee so those items will be brought to the next meeting for approval.

Ms. Kaczynski indicated that the Beacon Center presentation will not be given today and that Carole Merritt-Doherty will be presenting systems of care for children. Ms. Doherty is the Assistant Director of the Community Consultation and Treatment Division.

CONSENT AGENDA

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, April 30, 2010	\$4,663,203.94
Receipts, Adjustments & Transfers, May	\$2,920,109.89
Total Disbursements & Adjustments, May	\$2,714,315.06
increase in Cash Balance	\$ 205,794.83
Balance, May 31, 2010	\$4,868,998.77

*Approximately \$2,541,233 has been advanced from the State of Michigan and has been encumbered for outstanding bills.

Financial Statement – Managed Care Operations - North Country CMH:

Balance on Hand, April 30, 2010	\$ 605,588.79
Receipts, Adjustments & Transfers, May	\$6,907,467.76
Total Disbursements& Transfers, May	\$6,111,075.20
Increase in Cash Balance	796,392.56
Balance, May. 31, 2010	\$1,401,981.35

*Included in the balance is the Medicaid Internal Service Fund balance of \$342,130. Of this amount, \$43,016 is the Northern Michigan Substance Abuse Services (NMSAS) Internal Service Fund.

MOTION BY SR. AUGUSTA STRATZ, SECOND BY DAN PLASENCIA, EXCLUDING THE FINANCIAL INFORMATION, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED.

Information (I) Items from Committee Reports

Information items were included in the committee minutes.

Privileging Recommendations

There were no privileging recommendations this month.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

Personnel Committee

Mr. Scholl reported to the board that the Director had refused a salary increase earlier in the year because the budget was not finalized. Since that time, a 3% cost of living adjustment was provided to staff. The Personnel Committee recommended a 3% raise retroactive to the beginning of the fiscal year.

MOTION BY LOUIS SCHOLL TO RAISE THE SALARY OF THE DIRECTOR 3% RETROACTIVE TO THE BEGINNING OF THE FISCAL YEAR. MOTION CARRIED.

Finance Committee

Ms. Stanek reviewed the Statement of Cash on Deposit and Bills for North Country CMH.

MOTION BY LAURA STANEK TO APPROVE THE CASH ON DEPOSIT AND BILLS FOR NORTH COUNTRY CMH. MOTION CARRIED.

Ms. Stanek reviewed the ABW Contract between NCCMH and the Affiliates. This contract makes the PIHP responsible for the ABW funding risk. The agency must contract with its affiliates in order to pass the money through to them.

MOTION BY LAURA STANEK TO APPROVE THE ABW CONTRACT WITH AFFILIATES. MOTION CARRIED.

Ms. Stanek reviewed the Information Systems proposal for 2010/11. This plan will update the agency's information technology, including software, desktop computers, laptops, servers, etc. Medicaid money should cover much of this expense in this fiscal year.

MOTION BY LAURA STANEK TO APPROVE THE PLAN TO UPDATE THE AGENCY'S INFORMATION TECHNOLOGY IN THE AMOUNT OF APPROXIMATELY \$300,000 OVER A 2-YEAR PERIOD. MOTION CARRIED.

Ms. Sherman asked if this is all the agency will need in updates at this time. Mr. Schneider explained the needs of the future and the plans on how to move forward with the long range plan. It is important that this plan is done properly and that the agency works with an expert to help develop it. At this time the above step is a reasonable request.

Ms. Stanek indicated the agency did get information on Medicaid rates and they were higher than expected.

Ms. Stanek reported that the budget needs to be amended for the imaging expenditure in the amount of \$36,682.85.

MOTION BY LAURA STANEK TO APPROVE THE EXPENDITURE OF \$36,682.85 FOR DIGITAL IMAGING. MOTION CARRIED.

Discussion ensued about the agency doing its own imaging and eliminating a lot of the expense for this.

Ms. Stanek indicated that the agency needs to hire a repair person on an hourly basis to assist in providing specifications for home maintenance and repair projects. Discussion ensued.

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

There were no action items this month.

PRESENTATION

Systems of Care for Children

Carol Merritt-Doherty introduced herself and distributed information to the Board members. She is the Assistant Director of Community Consultation and Treatment Services and supervises the outpatient and emergency services in the southern counties. Ms. Doherty provided a presentation previously on this topic. She reviewed the array of children's services offered by the agency. Children are assessed from the ages of 0-17. She discussed assessments; outpatient therapy, skill building for parents, children's case management services, Northern Family

Intervention Services (home based services), children's psychiatry, psychiatric hospitalization, respite and Wrap Around services. Dr. Marit Vogel provides psychiatric services. There is a strong need for children's psychiatric care.

Systems of care were reviewed and Ms. Doherty explained that care can be fragmented when services are split between agencies if there is no coordinated plan. If treatment is driven by the families the results are better. Along with the ARR, the state mandate required all CMH boards to plan systems of care for emotionally disturbed and developmentally disabled children and no money went with this mandate. Developing systems of care requires an organizational philosophy across agencies to collaborate and cooperate in serving children. Parents have an important role in working with the children and steering the effort.

Ms. Doherty discussed the characteristics of systems of care. In 2009 the ARR mandated systems of care planning for all CMH boards and she reviewed the progress to date. Cheboygan is the star county with the Wrap Around Program and Family Support Team that meets monthly. Otsego County has submitted a Memorandum of Understanding and will operate an SOC through their bi-monthly school meetings. Charlevoix and Emmet Counties have a Frey Foundation grant with a focus on early childhood. Antrim and Kalkaska Counties have planning grants but they do not have wrap-around. Parents have been trained to be parent navigators to know the ISD laws and to know what the children are entitled to. Each system of care picks its priority population, i.e. Kalkaska County chose school age kids and Antrim County chose preschool age.

OLD BUSINESS

There was no old business this month.

NEW BUSINESS

Ms. Kaczynski discussed the advocacy campaign developed by the Association. She e-mailed information to the Board members and distributed a copy of this information. She also sent a link to register and explained how the effort was doing. The Association is asking that everyone contact the legislators by phone or in person. Representative Gary McDowell is an advocate for mental health services. She also referred to Senator Bishop and Representative Dillon and encouraged everyone to contact them. Ms. Kaczynski asked board members to call legislators and/or send letters and distributed some templates that could be helpful in these communications.

Ms. Dunaway read an article from the Gaylord Herald Times dated June 9 by Lorene Parshall on the states mental health delivery for children.

DIRECTOR'S REPORT/COMMUNICATIONS

Ms. Kaczynski reported that North Country CMH has rarely been sued in her almost 30 years with the agency. However, she regretfully reminded the board that she reported on a lawsuit last month and there has been another filed since that time. She reported on the lawsuit from last month and explained that Northern Management Services, the other party to the suit, will take

over its defense. The most recent lawsuit was filed against Havenwyck Hospital and its parent companies by the mother of a young boy sent there for treatment. Antrim County and North Country CMH also are parties to the suit. The boy was a ward of the court which sought treatment for him and North Country participated in the cost of care. She explained that the agency, from time to time, participates in blended or braided funding for residential or inpatient treatment for children who are involved in multiple systems. NCCMH did not case manage his case, the court was responsible.

Ms. Kaczynski reported that there are some juvenile competency bills that went to the House and Senate. The bills lowered the age of competency of a child to 10 years at which point a child would be deemed able to participate in his/her own defense.

AFFILIATION (MANAGED CARE OPERATIONS) REPORT

Mr. Schneider referred to the report in the packet. The rates have been approved and a meeting was held with the boards to discuss priorities for expenditures consistent with the policy initiatives in the ARR and he gave some examples. He reported on the PIHP quarterly meeting held by DCH in Lansing and indicated that they discussed the PIHP monitoring process. He reported on progress regarding the Application for Renewal and Recommitment (ARR). Section 1 is one of the most important sections in the ARR and there is an update due to the state in August. Mr. Schneider also reported that the Medicaid capitation waiver was only renewed for one year and not two. The HAB support waiver will be submitted in July.

LONG RANGE PLAN/QUALITY IMPROVEMENT UPDATES

Ms. Gebhard distributed two handouts. The Referral Source Satisfaction Survey results in May were reviewed first and she explained that there were 162 surveys sent out with a 45% return rate. She reviewed the questions and the answers. She indicated that people in the criminal justice system were surveyed and response rate was very low. Ms. Gebhard also reviewed the comments received on the questions asked. She indicated that 92.2% of those surveyed reported that they were satisfied. She then referred to the survey sent out in June and reviewed the questions and answers and indicated that 92.1% of those surveyed were satisfied.

Ms. Kaczynski had earlier distributed a questionnaire concerning the board retreat and asked board members to complete it and share the results with her or Joan Booth.

MOTION BY ED GINOP, SECOND BY DEBRA KIMBALL, TO ADJOURN THE MEETING AT 6:10 P.M. MOTION CARRIED.

Jane Dunaway, Board Chair