

MINUTES OF THE BOARD
February 18, 2010
North Country Community Mental Health
Commissioner's Room
Antrim County Building
203 E. Cayuga
Bellaire, MI

BOARD MEMBERS PRESENT: Debra Kimball, Karla Sherman, Ed Ginop,
Ann Smith, Laura Stanek, Robert Boyd,
Joel Evans, Sr. Augusta Stratz, Jane Dunaway

BOARD MEMBERS ABSENT: Alice Mushlock, Louis Scholl, Paul Liss,
Dan Plasencia, George Anthony

STAFF: Alexis Kaczynski, David Schneider, Joan Booth,
Christine Gebhard, Jan Smith, Mary Marlatt-Dumas

GUESTS: Mike Crawford, Antrim County Commissioner

Deb Kimball called the meeting to order at 4:40 p.m.

ROLL CALL

Ms. Kimball welcomed the Board members and staff to the meeting. She also introduced Mike Crawford who is attending the meeting this evening.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, Dec. 31, 2009	\$4,426,643.57
Receipts, Adjustments & Transfers, Jan.	\$2,793,867.46
Total Disbursements & Adjustments, Dec.	\$2,593,048.90
Increase in Cash Balance	\$ 235,347.58
Balance, Jan. 31, 2010	\$4,661,991.15

*Approximately \$2,334,225 has been advanced from the State of Michigan and has been encumbered for outstanding bills.

Financial Statement – Managed Care Operations - North Country CMH:

Balance on Hand, Dec. 31 2009	\$ 396,879.59
Receipts, Adjustments & Transfers, Jan.	\$5,012,265.25
Total Disbursements& Transfers, Jan.	\$4,952,481.21
Increase in Cash Balance	\$ 59,784.04
Balance, Jan. 31 2010	\$ 456,663.63

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Included in the balance is the Medicaid Internal Service Fund balance of \$327,483. Of this amount, \$43,016 is the Northern Michigan Substance Abuse Services (NMSAS) Internal Service Fund.

MOTION BY KARLA SHERMAN, SECOND BY SR. AUGUSTA STRATZ, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED.

Information (I) Items from Committee reports

Information items were included in the committee minutes.

Privileging Recommendations

There were no privileging recommendations this month.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

Program Committee

Sr. Augusta Stratz reviewed the Administrative Services Annual Report.

Sr. Augusta Stratz reviewed the Risk Management Work Plan.

Sr. Augusta Stratz reviewed the Accessibility Work Plan.

Sr. Augusta Stratz reviewed the Revised Quality Assessment and Performance Improvement Program (QAPIP).

MOTION BY SR. AUGUSTA STRATZ TO APPROVE THE REVISED QUALITY ASSESSMENT AND PERFORMANCE IMPROVEMENT PROGRAM (QAPIP). MOTION CARRIED.

Sr. Augusta Stratz reviewed the Update on the Application for Renewal and Recommitment.

Sr. Augusta Stratz referred to the overview of programs and a working plan for the entire year was noted.

She indicated that she is impressed with the training that staff is receiving and feels that it speaks highly of the agency.

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

There were no action items.

PRESENTATION

Northern Affiliation Quality Assessment and Performance Improvement Program, Annual Report

Ms. Kimball introduced Mary Marlatt-Dumas who offered a power point presentation on the above topic. She explained that she took two elements out of the work plan to present today. She reviewed the Performance Indicator Summary Report and described a table on the percentage of clients receiving a preadmission screening for psychiatric inpatient care for whom the disposition was completed within three hours at 95%. Also reviewed was a table showing the time elapsed from the point of assessment until the start of ongoing care. This showed the 95% of persons were seen within a 14 day window. A table of the percentage of persons discharged from the Psychiatric Inpatient Unit who were seen for follow up within seven calendar days also showed that 95% were seen within this seven day window. These 95% thresholds are a contractual requirement in the DCH contract and regional performance reflects well on our region.

Ms. Marlatt-Dumas explained that a snapshot satisfaction survey of four programs was conducted for two weeks and each person served in these programs was asked to complete a survey. It consisted of 10 questions using a four point Likert scale with a section for comments. She reviewed the 10 survey questions and explained that this is done to get good input from consumers. This input is also shared with consumers. She reviewed consumer satisfaction for November 2009. Dignity and respect stands out and staff respecting clients' wishes. North Country tends to lead the way in the Affiliation. The lowest score was related to people resolving their problems. The satisfaction rate has remained very consistent from October 2008 to November 2009. She reviewed what has been learned and reviewed strengths and weaknesses. This information goes to each board in their QI process. The results have been shared with the Partners in Care Committee (PICC) and the Board. The next step is that the QI programs will evaluate results, conduct the survey again and produce a single page summary to place in waiting rooms. There were 300-400 people surveyed throughout the affiliation.

OLD BUSINESS

There was no old business discussed.

NEW BUSINESS

Sr. Augusta Stratz presented a check to the agency in the amount of \$564.94 that was donated by the Knights of Columbus of Antrim and Kalkaska Counties.

Ms. Kimball referred to the list of acronyms that was put in the Board packets.

Ms. Kaczynski asked the Board members to let her know if anyone comes upon one that should be included.

DIRECTOR'S REPORT/COMMUNICATIONS

Ms. Kaczynski referred to the memorandum from Mike Head and the Governor's FY11 proposed budget. The federal matching percentage will go down in FY11 and there is a Senate bill to extend that percentage.

She also reviewed two new State Senate bills 1103 and 1104 regarding the Attorney General's report that all jails were responsible for mental health clients. The two bills would reverse this making CMH boards responsible.

Ms. Kaczynski reported on the Senate joint resolution on the reduction in the pay rate for all government employees. It is thought that CMH Boards would be included in this. Discussion was held on the Physician Tax and how it may affect this agency. Ms. Kaczynski explained this tax. The major issue is the Federal Medical Assistance Percentage (FMAP) increase that may not happen.

Today there was a meeting with work activity center directors about services to clients with developmental disabilities. The intent of the meeting was to discuss a transformation of work activity services in which the locus of service moves away from center-based programming to integrated community services.

Ms. Kaczynski also reported on the social security referendum that will be taking place soon. She said that at North County CMH there are union and non union employees. For the past seven years the group of non union employees has not participated in social security. She explained how the vote has taken place in the past and that this will be the fourth referendum on this topic and will be held in April.

A question was asked about the state releasing a number of prisoners and how it would impact this agency. Is there money available for a specific group of people for rehabilitation? Ms. Kaczynski explained that the agency participates in a program called the Michigan Prisoner Re-entry Initiative (MPRI). MPRI refers prisoners eligible for release who have a mental illness or developmental disability and need help to return to their home communities. The process can be difficult and she gave some examples.

AFFILIATION (MANAGED CARE OPERATIONS) REPORT

Mr. Schneider reported that last year's rates are still being paid. This year's rates have not been approved. The outlook for FY 11 is not clear and it is difficult to believe anything that is being told at this time. Medicaid should be better than it looks at this time because everyone is hopeful that the FMAP extension will be passed.

Evidence based practices were reviewed and three were implemented. The Psycho-education Program and Dual Diagnosis Treatment Program were implemented region-wide and the Parent Management Training program, Oregon Model (PMTO) was only implemented at North Country CMH. The response to these practices has been positive; people like them. The outcome evaluation system is still being developed. The Improving Practices Leadership Team has recommended the implementation of the

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illness management and recovery system, which is a series of mini courses on how to manage one's mental illness. Doing it across three boards is making it a little difficult.

Mr. Schneider also reported on a grant process regarding supported employment.

LONG RANGE PLAN/QUALITY IMPROVEMENT UPDATES

Ms. Gebhard noted that the Administrative Services Annual Report was in the packet and reviewed at the program committee. She asked if there were any questions on this report and complimented her staff for the amount of work they do to help keep things running for this agency.

MOTION BY ED GINOP, SECOND BY BOB BOYD, TO ADJOURN THE MEETING AT 5:40 P.M. MOTION CARRIED.

Debra Kimball, Board Chair