

MINUTES OF THE BOARD

April 21, 2011

North Country Community Mental Health

Board Room

One MacDonald Drive

Petoskey, Michigan

BOARD MEMBERS PRESENT: Debra Kimball, Jane Dunaway, Paul Liss,
Ann Smith, Joel Evans, Sue Allor,
Robert Boyd, Brenda Ricksgers, Ed Ginop,
Dan Plasencia, Sr. Augusta Stratz, Karla Sherman

BOARD MEMBERS ABSENT: Louis Scholl, George Anthony

STAFF: Alexis Kaczynski, David Schneider, Joan Booth,
Nick Erber

GUESTS: Linda Oller, Jonathan Holmes

Ms. Dunaway called the meeting to order at 4:30 p.m.

ROLL CALL

Ms. Dunaway welcomed the Board members and staff to the meeting.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, Feb. 28, 2011	\$6,205,572.96
Receipts, Adjustments & Transfers, March	\$3,245,750.91
Total Disbursements & Adjustments, March	\$2,807,936.93
Increase in Cash Balance	\$ 437,813.98
Balance, March 31, 2011	\$6,643,386.94

*Approximately \$4,315,920 has been advanced from the State of Michigan and has been encumbered for outstanding bills.

Financial Statement – Managed Care Operations - North Country CMH:

Balance on Hand, Feb. 31, 2011	\$5,094,469.69
Receipts, Adjustments & Transfers, March	\$6,538,712.43
Total Disbursements & Transfers, March	\$6,375,642.59
Increase in Cash Balance	163,069.84
Balance, March 31, 2011	\$5,257,539.53

*Included in the balance is the Medicaid Internal Service Fund amount of \$2,665,393.

MOTION BY BOB BOYD, SECOND BY DEBRA KIMBALL, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED.

Information (I) Items from Committee Reports

Information items were included in the committee minutes.

Privileging Recommendations

There were no privileging items for Board approval.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

Finance Committee

Mr. Plasencia reviewed the budget status report for the five months ending February 28, 2011.

MOTION BY DAN PLASENCIA TO APPROVE THE BUDGET STATUS REPORT FOR THE FIVE MONTHS ENDING FEBRUARY 28, 2011. MOTION CARRIED.

Mr. Plasencia reviewed the Northern Affiliation update for the five months ending February 28, 2011.

MOTION BY DAN PLASENCIA TO APPROVE THE NORTHERN AFFILIATION FINANCIAL UPDATE FOR THE FIVE MONTHS ENDING FEBRUARY 28, 2011. MOTION CARRIED.

Mr. Plasencia reviewed the IT Plan update and the amount of money needed for this update.

MOTION BY DAN PLASENCIA TO APPROVE THE IT PLAN UPDATE. MOTION CARRIED.

Mr. Plasencia reviewed the video proposal and the various companies who submitted proposals. There is also a local vendor that will be reviewed but Horsepower appears to be the best vendor.

MOTION BY DAN PLASENCIA TO APPROVE THE PROPOSAL FROM HORSEPOWER FOR A REGIONAL CONSUMER ORIENTATION VIDEO. MOTION CARRIED.

Mr. Plasencia explained an agreement with Provista, which is a corporate member participation agreement to purchase office equipment at discount prices.

MOTION BY DAN PLASENCISA TO APPROVE THE PROPOSAL TO PURSUE MEMBERSHIP IN PROVISTA. MOTION CARRIED.

Nominating Committee

Ms. Smith reported that the Nominating Committee recommended the retention of the current officers as follows:

Jane Dunaway, Chair
Ed Ginop, Vice-Chair
Karla Sherman, Secretary

The nominations were called three times.

MOTION BY ANN SMITH TO APPROVE THE SLATE OF OFFICERS. MOTION CARRIED.

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

Ms. Kaczynski referred to the minutes of the two Executive Committee meetings. She explained the two changes. The first decision was whether to partially fund the down payment for the building. The Executive Committee decided to put money into this project.

The second decision concerned the financing proposals. The agency is working with Gerry Chase, of the Northwest Michigan Community Health Agency. Two companies answered the request for bids and the committee reviewed the financing proposals and approved the offer by Chase Bank. It consists of a fixed rate loan for 20 years. The agency accepted the proposal but made some wording changes and it has gone back to Chase Bank. It is estimated that the appraisal will take about three weeks. If this does not go through for the amount of the project it will be problematic. A construction agreement has been received from the builder and with Mr. Chase's help an attorney has been secured to review the agreement. Ms. Kaczynski and Mr. Plasencia had a lengthy phone conference on the building proposal yesterday.

MOTION BY DAN PLASENCIA TO PARTIALLY FINANCE THE DOWN PAYMENT FOR THE BUILDING IN AN AMOUNT NOT MORE THAN \$200,000 AND ACCEPT THE FIXED RATE LOAN PROPOSAL FROM CHASE BANK. A ROLL CALL VOTE WAS TAKEN: AYES 12 – JOEL EVANS, ED GINOP, SUE ALLOR, JANE DUNAWAY, ANN SMITH, BRENDA RICKSGERS, ROBERT BOYD, PAUL LISS, DAN PLASENCIA, DEBRA KIMBALL, KARLA SHERMAN AND SR. AUGUSTA STRATZ. NAYS – NONE.

PRESENTATION

Case Reviews for High Need Dually Diagnosed Clients

Mr. Schneider provided background information and explained that there was a presentation done in March by Dennis Priess. Mr. Priess discussed care coordination and identified some high users in their systems. They worked with staff, created the vision for working with high users and asked staff to take a new approach. Nick Erber introduced himself and explained the why, how and what of care coordination and two tangible benefits they discovered. Initially, there was not very good coordination of care between the two agencies and both agencies saw some of the same people. It was decided to have coordination meetings to determine what both agencies can do to make the client better. They have developed a system of care that wraps

around the person receiving services. Mr. Erber gave an example of someone who was a very high user of services. NCCMH and NMSAS both talked to the person and NMSAS understood that this individual was a person who needed a high level of services and they authorized a longer stay for services than if this agency would simply have called them. The person was moved from a long term facility to a shorter term of service until he could go home. Another benefit is financial; this same person, last fiscal year, utilized about half the amount of CMH services he had used the previous two years. The other benefit is the improved relationship with NMSAS. Mr. Schneider indicated that the results of this process are not only savings. Improved outcomes are very important and the person would probably be dead now if the agency had not intervened in this way.

OLD BUSINESS

There was no old business this month.

NEW BUSINESS

There was no new business this month.

DIRECTOR'S REPORT/COMMUNICATIONS

Ms. Kaczynski reported that Mike Head, Director of the DCH Bureau of Mental Health and Substance Abuse Services, has left the bureau and she referred to the departmental communication in this regard. She felt he was an advocate for community mental health boards. She also referred to the handout at the board meeting on the comparison between the House and Senate FY12 budget proposals. There is some rough agreement on revenue and she will get the details to provide them to the board. She read through the wording in the budgets and indicated that some of it was confusing.

She also mentioned that the Michigan Association of Community Mental Health Boards published its dues information for FY12. The agency is holding the dues at the same amount as last year. She does not know if anyone will attend the spring conference but they need to inform Ms. Booth as soon as possible so that they can take advantage of the early bird registration. She referred to the *May is Mental Health Month* flyer and some of the events.

She also referred to the information from NMSAS. This information says that they should not ever merge with a PIHP. Discussion has been held about being the coordinating agency in this area. The coordinating agencies are subject to some different laws and requirements and this would need to be thoroughly examined. She referred to the white paper and explained that NMSAS is approaching the counties in its services area seeking resolutions in favor of their viewpoint. It is felt that this would duplicate administrative costs. Mr. Plasencia indicated that Emmet County did not approve this and he explained the discussion at the commissioners' meeting. NCCMH would only pursue designation as a coordinating agency if this board felt it would be in its best interests with the 13 counties and would be financially advantageous.

LONG RANGE PLAN/QUALITY IMPROVEMENT UPDATES

There was no report this month.

AFFILIATION (MANAGED CARE OPERATIONS) REPORT

Mr. Schneider referred to the information in the packet and that revenues are above projection by about \$253,000. Affiliates are under expended and that is a problem. Some services are expanding and this is happening slowly. The Electronic Medical Record Committee continues to meet and it is a very important process. There are various subcommittees and it takes a lot of staff time. He explained that the health assessment has been tabled and the state has given more health measures that need to be addressed. The training subcommittee has found communication and training are big problems. The work of the standards subcommittee was reviewed and he described what has been done. He referred to the performance indicators and these are reported to the Department. He shared tables on access timeliness and referred to the thresholds. There is an exceptions column for persons who have a hard time scheduling or do not show up, etc. The issue of the integration of NMSAS functions into the PIHP is being studied. NMSAS is a large Coordinating Agency and he feels DCH will make a decision statewide. He explained that there has never been a methadone clinic in this area and this is now a requirement. The demand for this kind of treatment is going up and Opiate addiction is growing in all of the areas this agency serves. Health care reform and integration with primary health are areas that are under review.

MOTION BY ED GINOP, SECOND BY BOB BOYD, TO ADJOURN THE MEETING AT 5:35 P.M. MOTION CARRIED.

Jane Dunaway, Board Chair