

MINUTES OF THE BOARD
April 15, 2010
North Country Community Mental Health
Board Room
One MacDonald Drive
Petoskey, Michigan

BOARD MEMBERS PRESENT: Debra Kimball, Louis Scholl, Jane Dunaway, Ann Smith, Joel Evans, George Anthony, Paul Liss, Robert Boyd, Laura Stanek Ed Ginop, Dan Plasencia, Sr Augusta Stratz, Alice Mushlock, Karla Sherman (by phone)

STAFF: Alexis Kaczynski, David Schneider, Donna Wheeler, Christine Gebhard, Joan Booth, Christina Anthony, Andrew Sahara

GUESTS: Linda, Eric and Charlene

Ms. Kimball called the meeting to order at 4:30 p.m.

ROLL CALL

Ms. Kimball welcomed the Board members and staff to the meeting.

PUBLIC COMMENT

Bob Boyd indicated that he had won the Consumer of the Year Award.

CONSENT AGENDA

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, Feb. 28, 2010	\$4,635,557.13
Receipts, Adjustments & Transfers, March	\$2,475,086.54
Total Disbursements & Adjustments, March	\$2,443,651.76
Increase in Cash Balance	\$ 31,434.78
Balance, March 31, 2010	\$4,666,991.91

*Approximately \$2,339,226 has been advanced from the State of Michigan and has been encumbered for outstanding bills.

Financial Statement – Managed Care Operations - North Country CMH:

Balance on Hand, Feb. 31, 2010	\$ 408,322.94
Receipts, Adjustments & Transfers, March	\$4,953,883.72
Total Disbursements & Transfers, March	\$4,735,350.86
Increase in Cash Balance	218,532.86
Balance, March 31, 2010	\$ 626,855.80

*Included in the balance is the Medicaid Internal Service Fund balance of \$626,855.80.

MOTION BY ALICE MUSHLOCK SECOND BY LOUIS SCHOLL, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED.

Information (I) Items from Committee Reports

Information items were included in the committee minutes.

Privileging Recommendations

One Privileging item was reviewed by the Board.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

Finance Committee

Ms. Stanek reviewed the contract with the Center for Positive Living Supports, which will provide training to staff in gentle teaching techniques.

MOTION BY LAURA STANEK TO APPROVE THE CONTRACT WITH THE CENTER FOR POSITIVE LIVING SUPPORTS. MOTION CARRIED.

Ms. Stanek referred to the ABW Non-Pregnant Childless Adults Waiver Contract. The vote was deferred until later on the agenda.

Ms. Wheeler explained that the agency received communication from the state regarding a deficit in funds. A plan to reduce this deficit is required. She explained that the deficit is related to capital purchases and depreciation. Donna prepared a plan that explained the depreciation table. She discussed the timing of when equipment is purchased and when the state reimburses the agency for the expenditure. The equipment needs to be depreciated during the life of the equipment.

MOTION BY LAURA STANEK TO APPROVE THE PLAN TO REDUCE THE DEFICIT IN THE AFFILIATION UNRESTRICTED NET ASSETS FOR FY 2009 AND BEYOND. MOTION CARRIED.

Ms. Stanek reviewed the information on leased properties and discussed some of the problems that arise.

Nominating Committee

Ms. Dunaway reported that the Nominating Committee recommended the following slate of officers:

Jane Dunaway, Chair
Ed Ginop, Vice-Chair
Karla Sherman, Secretary

The nominations were called three times.

**MOTION BY JANE DUNAWAY TO APPROVE THE SLATE OF OFFICERS.
MOTION CARRIED.**

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

There were no action items this month.

PRESENTATION

Parenting Groups: A Client's Perspective – Christina Anthony and Consumer Representatives

Christina Anthony introduced herself and explained that she and John Thorp facilitate parenting groups that are conducted according to the Oregon Model of Parent Management Training. They developed a parent growth group and have now started a second and third group. A survey is distributed at the end of each group and she distributed a copy of the results of the survey. She introduced Eric and Charlene and indicated that they have graduated from all three groups. They explained that some parenting problems drove them to get help and develop parenting skills. Their son is a special needs child and there can be a lot of chaos in the house. They learned many helpful things in the classes. They learned about awareness, not only about the bad things but about the good things too. They learned games to be played between themselves and about praising the children and about discipline and follow through. The children's attitudes are calmer and the parents are more emotionally regulated. The biggest accomplishment is that they have not lost control and feel that they are in charge. Role playing is a good skill and has helped a lot. Giving consequences was difficult and they are working on the 5-1 encouragement to discouragement. Limit setting and taking the control back was very important. They had to decide what behaviors they would need to confront. The first group was going to be the only one but the group decided they needed more. The groups are only parent groups and do not include the children.

Ms. Kaczynski complimented and thanked the parents for coming today and giving the board their perceptions of the program.

OLD BUSINESS

There was no old business this month.

NEW BUSINESS

Ms. Kaczynski reviewed the new ABW Non-pregnant Childless Adults Waiver Program and referred to items in the Board packet. She referred to the transition and explained the program that was funded with SCHIP money and that it can no longer be used to fund adult benefit waivers. It was originally dedicated to children's health programs. The old waiver ended December 30, 2009 and the feds allowed Michigan to continue the services through another waiver. In the prior waiver, every mental health board in Michigan was a recipient of ABW funds and they did not run through the PIHP. It is now a Medicaid program and will run through the PIHP and the agency will have to subcontract to get the ABW funding to them. She explained the details and when it will be implemented. January thru April it is still going out to the mental health boards and effective May 1st when the agency submits the contract, all the money will come to this agency and go to the affiliates.

She then talked about risk and explained that this is a risk based program and risk has transferred to the PIHP. GF funds can be used to cover CMH overages and formula funds can be used to cover substance abuse overages, but not vice versa. PIHPs may develop risk reserves. Unspent ABW converts to local. She reviewed how an individual is eligible for enrollment in this program. Every month there is about a 6% reduction in enrollees because some become eligible for Medicaid and some drop off. Any ABW enrollee who receives mental health services must meet medical necessity requirements.

DCH has included service limits in the waiver in order to help manage the risk associated with the program, and Ms. Kaczynski explained this. There was discussion concerning how to manage risk and how the agency is going to distribute funds to the affiliates. Mr. Schneider indicated that the agency will get the rates soon and that they have been informed that CMH ABW funding has been decreased and substance abuse services funding has increased.

Ms. Stanek reported that Finance Committee recommended entering into the ABW contract

MOTION BY JOEL EVANS, SECOND BY ED GINOP, TO ENTER INTO THE ABW NON-PREGNANT CHILDLESS ADULTS WAIVER CONTRACT. MOTION CARRIED.

DIRECTOR'S REPORT/COMMUNICATIONS

Ms. Kaczynski reported that the agency held a formal referendum on participation in social security and it was concluded that nothing would change. The vote spread this time was larger than the previous votes and she gave the percentages. She explained how the benefit works with the social security alternative. The union is its own bargaining unit and they voted to stay in social security.

Ms. Kaczynski indicated that the annual report is at the printer and it will be mailed before the next meeting.

She mentioned that her term as an officer of the Association will expire after the next Association Conference. The Association is experiencing some financial problems as a result of the agencies cutting expenditures in these hard times.

She referred to the news articles that were included in the Board packet and highlighted the problem with the landlord of the Petoskey Club. She also discussed the article on the "R word" and the editorial in the Charlevoix Courier.

LONG RANGE PLAN/QUALITY IMPROVEMENT UPDATES

Ms. Gebhard referred to the QI update for April that was in the Board packet and referenced the performance indicators. For the first quarter she explained the funding sources column and the column for Medicaid only. NCCMH met most of the performance indicators. Ms. Gebhard also reviewed data from a recent quarterly claims verification audit, where agency was found to be 98.9% compliant. The majority of the claims that were not validated were simple clerical errors. She explained how these issues are addressed. The claims audits have positive consequences as well as negative.

AFFILIATION (MANAGED CARE OPERATIONS) REPORT

Mr. Schneider referred to the Affiliation update in the packet. The affiliates continue to get paid at the 2009 rates. The Department indicated that the new rates will be approved by CMH soon, but they cannot process retroactive payments. They plan to adjust payments over the remaining five months of the fiscal year to make up for the full year. Mr. Schneider has worked with the Department on the HAB waiver payments and the fix should be in the April 30th release of the software and the increase should show up in June. DCH started quarterly meetings with the PIHPs. A topic getting attention from the Department is the evolving expectations of the PIHPs. They would rather deal with 18 PIHPs than 46 mental health boards.

There were performance indicators for the region only and he explained these. The external quality review follow up just came in and the only area that needs to be repeated is for access and dependability and that will be addressed.

MOTION BY PAUL LISS, SECOND BY JOEL EVANS, TO ADJOURN THE MEETING AT 6:00 P.M. MOTION CARRIED.

Debra Kimball, Board Chair